

APPLICATION FOR GRADUATE ADMISSION

**Master of Applied Sociology—
Nonprofit Leadership**

Master of Science in Energy Management

**Master of Arts in Teaching English to Speakers
of Other Languages**

**Master of Business Administration
with Global Emphasis**

- Accelerated MBA
- Traditional MBA

Choose a specialization:

- Accounting
- Finance
- Generalist
- Great Wall
- Health Administration
- Human Resources
- International Business—Finance
- International Business—Information Technology
- International Business—Marketing
- Information Technology
- Marketing
- MBA / JD
- MBA / MSN
- Project Management

Master of Education

- Applied Behavioral Studies
 - with Professional Counseling option
 - without Professional Counseling option
- Montessori Early Childhood Education
- Montessori Elementary Education

Master of Fine Arts in Dance

Master of Fine Arts in Creative Writing

Master of Liberal Arts

- General Studies
- Leadership/Management

Master of Music

- Music Composition
- Music Conducting
- Musical Theatre
- Opera Performance
- Piano Performance
- Vocal Performance
- Instrumental Performance

Master of Religious Education

Master of Science in Accounting

Master of Science in Computer Science

Master of Science in Criminology

Master of Science in Nursing—Administration

Master of Science in Nursing—Education

Doctor of Philosophy in Nursing

Academic Interest _____

Doctor of Nursing Practice—Clinical

Doctor of Nursing Practice—Administration

**Doctor of Nursing Practice—Family Nurse
Practitioner**

Certificate: Creative Writing

**Certificate: Teaching English to
Speakers of Other Languages**

Certificate: Nonprofit Leadership

Non-degree seeking

MAIL APPLICATION
AND ALL OTHER
CORRESPONDENCE
TO:

Oklahoma City University
Office of Admissions
2501 N. Blackwelder Ave.
Oklahoma City, OK 73106-1493

GRADUATE ADMISSIONS POLICY

Admission to attend Oklahoma City University is considered to be a privilege rather than a right. The university does not discriminate against any individual because of age, sex, race, marital status, physical disability, or religious affiliation. Oklahoma City University is interested in graduate students who want to learn. The Admission staff will carefully consider each application. Important factors that will be considered are undergraduate records, recommendations from academic counselors or persons able to comment on your professional abilities, character and personality, as well as the interest and goals of the applicant in relation to the graduate programs offered by the university. The Office of Admissions reserves the right to request any additional information before making a decision of admission. **All transcripts, test scores, correspondence or other materials submitted in conjunction with an application for admission become the permanent property of the university and will not be returned. Providing false or incomplete information on this application may result in a denial of admission or a cancellation of registration.**

CHOOSE ONE

Which term do you plan to enter?

OR

If accelerated M.B.A., which cycle do you plan to enter?

Test Score (Self Reported) GRE _____ GMAT _____ (MBA and MSA require GRE or GMAT. PhD requires GRE.)

PERSONAL INFORMATION

Name (last, first, middle) _____

First name preference _____ Maiden Name _____

Social Security number _____ (Your Social Security number is required for Internal Revenue Service reporting and financial aid.)

MAILING ADDRESS

Street address _____

City, State, Zip _____

County _____ Country of citizenship _____

Home telephone (_____) _____ Work telephone (_____) _____ Other telephone (_____) _____

E-mail address _____

PREVIOUS COLLEGES AND UNIVERSITIES

Please list and provide official credentials from **ALL** schools or colleges attended, **including a current or anticipated enrollment**, if applicable.

College or University	Dates Attended	GPA	Major Field of Study	Degree Awarded	Year Awarded
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Have you ever attended OCU? Yes No Undergraduate Graduate

EMPLOYMENT

Are you presently employed? Yes No Title and/or nature of employment _____

Employer _____

Dates of employment _____ Average hours per week _____

Does your employer provide tuition reimbursement? Yes No

EMERGENCY CONTACT INFORMATION (REQUIRED)

Name _____ Relationship _____

Address _____ City, State, Zip _____

Telephone _____ E-mail _____

POLL

Which of the following most influenced your decision to apply to the Oklahoma City University graduate school?

- College Advisor/Professor
Who/Where? _____
- Web Site - www.okcu.edu
- Graduate School Representative
- Online Search

- Oklahoma City University Alumni:
Name _____
- Oklahoma City University Publication _____
- Visit to Campus
- Other (Please describe) _____

PERSONAL DATA

*Church Affiliation _____

*Date of Birth _____ *Sex: Male Female

*Marital Status: Single Married Divorced Widowed Separated Domestic Partner Other

*Active / Retired Military Yes No

*Are you eligible for military benefits through a parent? Yes No

*Are you interested in Army ROTC? Yes No

*Please indicate ethnic background: (Choose one)

- Hispanic or Latino Not Hispanic or Latino

*Race (Please mark one or more)

- Asian Black or African American Native Hawaiian or Other Pacific Islander
 American Indian or Alaska Native White

*Are you a veteran? Yes No Branch: _____

**This information is voluntary and will be used in a non-discriminatory manner, consistent with applicable civil rights laws.*

APPLICATION PROCESS

1. Application - Complete the application for admission including a statement of purpose of at least 150-200 words.
2. Application Fee - Non-refundable \$50.
3. Transcripts - Include with your application an unofficial or photocopied transcript from all institutions of higher learning that you have attended. Official transcripts **must** be mailed directly from your previous colleges/universities to Oklahoma City University Office of Admissions.
4. Recommendations - Give letter of recommendation forms to two individuals familiar with your academic or professional abilities with instructions to mail the completed forms to the Office of Admissions. Form is available online and may be submitted electronically at www.okcu.edu/gradrec.

STATEMENT OF PURPOSE

- **Graduate Study:** 150 to 200 words describing reasons for pursuing a graduate degree and academic and professional goals.
- **Master of Music:** 150 to 200 words describing reasons for pursuing a graduate degree and academic and professional goals. In addition to statement, please attach a separate document indicating recitals, programs and all performance experience.
- **PhD or DNP:** 500 to 750 words demonstrating effective writing skills describing how the doctorate will help achieve life and career goal. In addition to the statement submit a separate paragraph, describing competency in word processing, basic spreadsheet use, presentation software and Internet skills.
- **Master of Fine Arts in Creative Writing:** 500 to 750 words addressing background in reading and writing, previous education and work experience, and interest in teaching and/or professional writing strand. In addition, list any special academic accomplishments, professional awards, honors, grants, work history and/or other information considered relevant to MFA graduate study. In addition to the statement submit a separate document (no more than 20 pages), a sample of creative work in one genre of choice. Although students can, and are encouraged to work in multiple genres, students are initially accepted on the basis of the strength of their work in one genre.
- **Certificate in Creative Writing:** 500 to 700 words addressing background in reading and writing and goals for obtaining a certificate in creative writing. In addition to the statement submit, in a separate document, a sample of creative work, either a selection of five poems or 10-12 pages of fiction, non-fiction, or a play.

ADDITIONAL INFORMATION

Have you ever been suspended or expelled from any **college or university** as a result of a NON-ACADEMIC issue?

YES NO

Do you have charges pending against you or have you ever been convicted or received a deferred sentence for any violation of the law other than minor traffic offenses? A conviction will not automatically bar admission. YES NO

Are you currently on parole or probation? YES NO

If yes to the questions above, please describe, the dates, nature of offense, and circumstances of the parole or probation and attach it to the application.

If you listed yes to any of the above questions, what county? _____ What state? _____

An affirmative response to any of the questions above will result in further review of relevant files and records by the Senior Director of Admissions and the Dean of Students. Their recommendations will be brought to the University Admissions Committee for their review. The University Admissions Committee will make a final decision on admission.

ACKNOWLEDGEMENT

Oklahoma City University recognizes its responsibilities as an educational institution to promote a productive student environment. This responsibility demands implementation of programs and services which facilitate that effort. Federal law requires the establishment of anti-drug and alcohol programs which prohibit the use of illegal drugs and alcohol in or on University owned or operated facilities. In order to meet these responsibilities and federal requirements, the University has established this Student Drug and Alcohol Abuse Policy, which is included in the OCU Student Handbook. I understand that Oklahoma City University has a Student Drug and Alcohol Abuse Policy. I further understand that the Vice President for Student Affairs is authorized to require those students whom he has reasonable grounds to believe are improperly using or possessing controlled substances in violation of the University's drug abuse policy to participate in the drug screening program. A student, who is convicted of a state or federal offense involving the possession or sale of an illegal drug that occurred while the student is enrolled in school and receiving Title IV aid, is not eligible for Title IV funds.

A borrower's eligibility is based on the student's self-certification on the Free Application for Federal Student Aid (FAFSA). Convictions that are reversed, set aside or removed from the student's record, or a determination arising from a juvenile court proceeding do not affect eligibility and do not need to be reported by the student.

Oklahoma City University, in compliance with federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, sexual orientation, or status as a veteran in any of its policies, practices or procedures. This includes, but is not limited to, admission, employment, financial aid and educational services. The Associate Vice President for Administrative Services, located in Room 105 of the Administration Building, telephone (405) 208-5857, serves as the University's compliance officer and coordinates the University's compliance with Title VI, Title VII, Title IX, Sctn 504-Title II, the ADA and the IDEA.

I hereby certify that all information provided in this application is true and accurate.

Signature _____ Date _____

For office use only _____

CONTACT OFFICE OF ADMISSIONS:
(405) 208-5351 · (800) 633-7242 · FAX (405) 208-5356
EMAIL: ADMISSIONS@OKCU.EDU
WWW.OKCU.EDU