



# OKLAHOMA CITY UNIVERSITY

## Graduate Program Recommendation Form

*This section to be completed by applicant:*

Name: \_\_\_\_\_  
(Last) (First) (MI)

The Family Education Rights and Privacy Act of 1974 grants to the student the right to waive his/her access rights to certain educational records. If the right to access is waived, or the student chooses not to complete this section, the contents of this reference form will be kept confidential.

I  do  do not waive my right to access to the Oklahoma City University Graduate Program applicant recommendation form.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This section to be completed by reference:*

We appreciate your time in helping Oklahoma City University's graduate admission office evaluate this applicant for admission. If you would prefer to write a formal letter on letterhead in its place, please attach this form to it. This recommendation is part of the application, so a prompt return is important. This form can be completed online at [www.okcu.edu/graduate/rec.pdf](http://www.okcu.edu/graduate/rec.pdf)

Name of reference: \_\_\_\_\_

Position and Title: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what capacity? \_\_\_\_\_

| Please rate the applicant :     | <b>Outstanding</b><br><i>Highest 5%</i> | <b>Very Good</b><br><i>Highest 10%</i> | <b>Good</b><br><i>Upper 25%</i> | <b>Average</b><br><i>Upper 50%</i> | <b>Below Average</b><br><i>Lower 50%</i> | <b>Unable to Judge</b> |
|---------------------------------|---|--|---------------------------------|------------------------------------|--|------------------------|
| Academic Performance            |   |  |                                 |                                    |  |                        |
| Intellectual Potential          |   |  |                                 |                                    |  |                        |
| Leadership Potential            |   |  |                                 |                                    |  |                        |
| Goal Orientation                |   |  |                                 |                                    |  |                        |
| Interpersonal Skills            |   |  |                                 |                                    |  |                        |
| Professional Integrity          |   |  |                                 |                                    |  |                        |
| Motivation for proposed program |   |  |                                 |                                    |  |                        |

**Recommendation for Admission**

|  |   |
|--|---|
| Recommend with Confidence <input type="checkbox"/> | Recommend with Reservation <input type="checkbox"/> |
| Recommend <input type="checkbox"/>                 | Not recommend <input type="checkbox"/>              |

**Please comment on applicant's potential as a graduate student:**

Describe applicant's strengths, weaknesses, and potential including such matters as previous accomplishments, intellectual independence, capacity for analytical thinking, and ability to work with others, ability to organize and express ideas clearly in writing and orally, drive, and motivation.

**Please comment:** Describe other factors including aspects of character that illustrate the applicant's ability to complete an advanced degree and fulfill his/her career objectives.

Signature:

Date:

*Oklahoma City University employs, advances, admits, and treats in its employment and educational programs, all persons without regards to their race, color, national or ethnic origin, sex, age, religion or status as a veteran.*

**Mail completed form to:**

Oklahoma City University  
Office of Graduate Admissions  
2501 N Blackwelder  
Oklahoma City, OK 73106-1493