

# Oklahoma City University

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## 2009-2010 Verification Worksheet

Your application was selected for a review process called verification. In this process we compare the information provided on your FAFSA with signed copies of you and your parents' 2008 federal tax forms, W-2's or other related documents. If there are differences between the two, we may need to correct your FAFSA information. We cannot continue processing your financial aid application until all requested information is received and completed.

What you should do:

- 1) Complete the worksheet and sign the worksheet
- 2) Attach signed copies of 2008 federal income tax forms, 2008 W-2's forms and if applicable schedules C and K-1 (after reviewing your information your counselor may require other financial aid documents).
- 3) Submit in person or by mail to:  
Oklahoma City University, Office of Financial Aid  
2501 N. Blackwelder  
Oklahoma City, OK 73106

\*\*\*If we receive an incomplete set of taxes, a tax return that is not signed, or worksheets that are not complete, we will return the documents to you, which can delay the awarding process. Please make sure everything is complete before submitting your documentation. \*\*\*

### Student Information

_____	_____	_____	_____
Last name	First name	M.I.	Banner ID
_____	_____	_____	_____
Address (include apt. no.)			Date of birth
_____			_____
City State ZIP Code			Phone number (include area code)
_____			_____

### Family Information

List the people in your *household*, include:

- Yourself and your spouse if you have one and,
- Your children, if you will provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Date of Birth	Relationship to Student	Attending College in 2009-2010?	If Attending College in 2009-2010, What College? (exclude parents)
1)		SELF	<input type="checkbox"/> YES <input type="checkbox"/> No	
2)			<input type="checkbox"/> YES <input type="checkbox"/> No	
3)			<input type="checkbox"/> YES <input type="checkbox"/> No	
4)			<input type="checkbox"/> YES <input type="checkbox"/> No	
5)			<input type="checkbox"/> YES <input type="checkbox"/> No	
6)			<input type="checkbox"/> YES <input type="checkbox"/> No	

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

**Tax Forms and Income Information (all applicants)**

Please provide the information below. Complete the employer and earnings items if you will not/are not required to file a 2008 federal tax return.

Tax Filing Status			
<b>I (student)</b>	<input type="checkbox"/> Have filed a 2008 federal tax return	<input type="checkbox"/> Will not/am not required to file a 2008 federal tax return	Employer: _____ Earnings: \$ _____ Employer: _____ Earnings: \$ _____
<b>Spouse</b>	<input type="checkbox"/> Have filed a 2008 Federal tax return	<input type="checkbox"/> Will not/is not required to file a 2008 federal tax return	Employer: _____ Earnings: \$ _____ Employer: _____ Earnings: \$ _____

Student	Spouse
Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040-line 50 or 1040A-line 31	
Child support paid because of divorce or separation or as a result of a legal requirement. Don't include support received for children in your (or your parents') household, as reported in question 90 (or questions 66 for your parents).	
Taxable earnings from need-based employment programs such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	
Student grant and scholarship aid that was reported to the IRS in your (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	
Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat reported on the W-2(Box 12, Code Q).	

Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H and S	
IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040-total of lines 28+32 or 1040A-line 17	
Child support received for all children. Don't include foster care or adoption payments.	
Tax exempt interest income from IRS Form 1040-line 8b or 1040A-line 8b	
Untaxed portions of IRA distributions from IRS Form 1040-lines (15a minus 15b) or 1040A-lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.	
Untaxed portions of pensions from IRS Form 1040-lines (16a minus 16b) or 1040A-lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.	
Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits)	
Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances	
Any other untaxed income or benefits not reported elsewhere on Worksheets A & B, such as workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, etc. Tax filers ONLY: report combat pay not included in AGI (FAFSA questions 35 and 79) <b>Don't include</b> student aid, Workforce Investment Act educational benefits, combat pay if you are not a tax filer, or benefits from flexible spending arrangements, e.g. cafeteria plans.	
Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	XXXXXXXX

**Sign this Worksheet**

Each person signing this form certifies that all the information reported on it is complete and correct. If married, spouse's signature is optional.

Student \_\_\_\_\_ SS# \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Spouse \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_