

**APPLICATION FOR EMERGENCY ADVANCE OF FINANCIAL AID FUNDS
FOR LAW STUDENTS**

The Emergency Advance was established to assist law students whose financial aid refunds have been delayed due to unforeseen circumstances. The terms and conditions of the emergency advance are as follows:

- Approval is based upon your financial aid eligibility. You must have enough financial aid pending to cover the Emergency Advance as well as cover all other university charges. **Call the Office of Financial Aid to verify approval.**
- **Maximum loan amount is \$600.**
- One Emergency Advance per Semester. **Applications will be not be accepted prior to the first day of class.** *Faxed* Emergency Advance Applications are **not** accepted.
- Funds will be electronically deposited into your bank accounts. The release of money via direct deposit will occur daily (Allow **48-72** hours to arrive in your bank account). In order to receive funds via direct deposit, bank routing information must be on file. Direct Deposit forms are available in the Student Account's Office. You may also submit bank routing information online through your student log-in.
- If you are not enrolled in direct deposit, you will receive your emergency funds via your student debit card. The money will be applied to the card **48-72 hours** after the emergency loan request has been processed.
- If your eligibility for federal aid changes or is cancelled after an Emergency Advance is approved and posted to your account, you will be responsible for repaying the funds to the university.

STATEMENT OF UNDERSTANDING

I HAVE READ AND UNDERSTAND THE ABOVE STIPULATIONS AND FURTHER REQUEST TO MAKE APPLICATION FOR AN EMERGENCY ADVANCE.

PRINT NAME _____ **Banner ID** _____

ADDRESS _____ **CITY** _____ **STATE** _____ **ZIP** _____

PHONE NUMBER _____ **E-MAIL ADDRESS** _____

DOLLAR AMOUNT REQUESTED: \$ _____

I REQUEST THAT MY EMERGENCY ADVANCE BE FOR THE FOLLOWING TERM (Check One):

Summer Law 2009	<input type="checkbox"/>	Fall Law 2009	<input type="checkbox"/>
Summer I 2009	<input type="checkbox"/>	Spring Law 2010	<input type="checkbox"/>
Summer II 2009	<input type="checkbox"/>	Other 2009/2010	<input type="checkbox"/>

I UNDERSTAND THIS AMOUNT WILL BE REPAID UPON RECEIPT OF MY FINANCIAL AID.

STUDENT SIGNATURE

DATE

For Office Use Only: Approved Amount: _____ **FAO Approval:** _____ **Date:** _____

All information will be used in a non-discriminatory manner, consistent with applicable civil rights laws. Oklahoma City University, in compliance with federal laws and regulations, does not discriminate on the basis of race, sexual orientation, color, national origin, sex, age, religion, disability or status as a veteran in any of its educational programs, activities, policies, practices or procedures. This includes, but is not limited to admissions, employment, financial aid and educational services. The university also expects vendors who provide employment opportunities related to the university to observe these policies and practices. The Assistant Vice President Human Resources, located in Room 105 of the Administration Building, serves as the university's Affirmative Action Officer and coordinates the University's compliance with Title VI, Title VII, and Title IX, Section 504 of the ADA and the ADEA. Inquiries concerning application of and compliance with these regulations should be addressed to the Coordinator or to the Office of Civil Rights.