

Practice Resources

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Creating a Law Firm Library

An essential text to assist with creating even the smallest of private law libraries is *Legal Information Buyers Guide and Reference Manual* (Rhode Island Law Press: Providence, 2003) OCU Call # KF 1.S84 (not circulating) by Ken Svengalis. The book is both a textbook on how to create a private law library and a current review of all materials a private law library might contain. The chapter titled “Building and Maintaining Your Law Library” sets out the essential elements of a private law library and compares the cost of on-line services. Other chapters discuss how to evaluate legal materials, strategies for dealing with publishing companies, and how to save money by buying used law books. *Legal Information Buyers Guide and Reference Manual* is available from the OPAC in the reference wing and in the LexisNexis database (LEXREF;LEGBGD).

Callinan, Ellen M., *Library Administration in the Private Law Firm*, Edited by Patrick E. Kehoe, et. al., *Law Librarianship: A Handbook for the Electronic Age* (Rothman, Littleton, 1995) OCU Call # Z 675.L2.

Estes, Mark, *Reference Services in Law Firm Environments*, Edited by Barbara Bintliff and Lee F. Peoples, *Evolution and Innovation: Public Services in the 21st Century* (Haworth, 2008).

Glass, Velvet E., et. al., *Administration of Private Law Libraries*, Edited by Heinz Peter Mueller, et. al., *Law Librarianship A Handbook* (Rothmann: Littleton, 1983) OCU Call # Z 675.L2.

Gonzalez-Curci, Luci, et. al., *Managing the Private Law Library: Affecting the Bottom Line* (PLI: New York, 1995) OCU Call # Z 675.L2.

Pennington, Catherine A., *Planning the Small Law Office Library* (ABA: Chicago, 1994) OCU Call # Z 675.L2.

Law Library Journal often has useful articles. One example is: Tilevitz, Sarah, *Reconciling Space and Access Needs in a Small Firm Library: A Modest Proposal* 88 Law Library Journal 91 (1996).

Standards for private law libraries are promulgated by the American Association of Law Libraries:

Private Law Librarian Standards:

<http://www.aallnet.org/sis/pllsis/commgrp/standards.html>

This guide is part of the OCU Law Library series of Research Guides and Pathfinders.

Additional copies and future updated versions are available at:

http://www.okcu.edu/law/lawlib/library_researchguides.html

Technical Services Guidelines in Private Law Libraries:
<http://www.aallnet.org/sis/pllsis/commgrp/tsdoc1.html>

American Association of Law Libraries Guide to Fair Business Practices. Information is accessible from the American Association of Law Libraries Committee on Relations with Information Vendors page: <http://www.aallnet.org/committee/criv/resources/index.htm>

Research Guides – Print - General

Remember the hornbook and nutshell from your first year legal research and writing course. These will provide a nice review of research strategies and sources in specific areas, especially legislative history and administrative law research.

Mersky, Roy M. and Donald J. Dunn, *Fundamentals of Legal Research* (New York: Foundation Press, 2002) OCU Call # KF 240.J3 (perm reserve).

Cohen, Morris L., and Kent C. Olson, *Legal Research: In a Nutshell* (St. Paul: West, 2003) OCU Call # KF 240.C54 (perm reserve).

Research Guides – Print – State Specific

Several titles summarize research strategies for most states:

State Practice Materials: Annotated Bibliographies, Frank G. Houdek ed. (Buffalo: W.S. Hein, 2002) OCU Call # KF1.S69 (ref).

Manz, William H., *Guide to State Legislative and Administrative Materials* (Buffalo: W.S. Hein, 2000) OCU Call # KF1.M28 (ref).

The Law Library has research guides from the following individual jurisdictions: Arizona, California, Florida, Kansas, Minnesota, New York, North Carolina, and Texas. These guides are located in the reference section from call number KFA – KFN. The Texas guide is located on Lower Level South.

Research Guides – Electronic

OCU Law Library's page of Research Guides and Pathfinders, accessible at:
<http://www.okcu.edu/law/lib/index.html>

For guides to research in a specific jurisdiction try the Library of Congress's Guide to Law Online, accessible at: <http://www.loc.gov/law/public/law-guide.html>

Search for Research Guides and Pathfinders by other academic law libraries at Cornell's Search Engine for Legal Research Guides:
<http://library.lawschool.cornell.edu/guides/researchengine.asp> or by using an advanced Google search and limiting your domain to .edu.

An excellent place to begin looking for research guides on legal topics (instead of by geography) is the Law Librarians Resource Exchange (LLRX), accessible at:
<http://www.llrx.com/>

Pattern Discovery and Deposition Questions (not jurisdiction specific)

Bender's Forms of Discovery; Exhaustive Compilation of Interrogatories... Volumes 1-10 are discovery forms and volumes 11-15 are a treatise on discovery. (New York: M. Bender, 1963-). OCU Call # KF8900.A3 B4 (ref). Available from the LexisNexis library (BFDISC).

Callahan, Michael T. and Barry B. Bramble, *Discovery in Construction Litigation* (Charlottesville: Michie, 1994) OCU Call # KF 8900.C34.

Danner, Douglas and L. L. Varn, *Pattern Deposition Checklists* (St. Paul: West Group, 1998-). OCU Call # KF8900.D3 (3rd floor). Available from Westlaw (PDEPC).

Danner, Douglas and L. L. Varn, *Pattern Discovery, Premises Liability* (Deerfield: Clark Boardman Callaghan, 1994-). OCU Call # KF8900.D327 (3rd floor). Available from Westlaw (PDPROL).

Lisnek, Paul Michael and Michael J. Kaufman, *Depositions: Procedure, Strategy and Technique* (St. Paul: West, 2003) OCU Call # KF 8900.L57.

Encyclopedic Forms – Litigation (not jurisdiction specific)

American Jurisprudence Pleading and Practice Forms Annotated (San Francisco: Bancroft-Whitney Co., [and] N.Y.: Lawyers Co-operative Pub. Co., Rochester, 1964-) OCU Call # KF 8836.A45 (ref). Available from the Westlaw database (AMJUR-PP).

American Jurisprudence Trials; an Encyclopedic Guide (San Francisco: Bancroft-Whitney Co., [and] N.Y.: Lawyers Co-operative Pub. Co., Rochester, 1964-). OCU Call # KF8915 .A74 (ref). Described as a guide to the modern practices, techniques, and tactics used in preparing and trying cases, with model programs for the handling of all types of litigation. Available from the Westlaw database (AMJUR-TRIALS).

Am Jur Proof of Facts, 3d Series (Rochester: Lawyers Co-operative Pub. Co.: San Francisco: Bancroft-Whitney Co., 1988-). OCU Call # KF8933.A43 v.24 (ref). Includes text and sample testimony for preparing to prove facts. Available from the Westlaw database (AMJUR-POF).

Causes of Action 2d (Colorado Springs: Shepard's/McGraw-Hill: New York: McGraw-Hill, 1993-). OCU Call # KF8863 .S531 (ref). Helpful when deciding what causes of action to bring. Available from the Westlaw database (COA).

Encyclopedic Forms – Transactional (not jurisdiction specific)

American Jurisprudence Legal Forms, (San Francisco: Bancroft-Whitney Co.; Rochester: Lawyers Co-operative Pub. Co.). OCU Call #KF170.A542 (ref). Practice oriented forms for legal and business transactions with annotations. Available from the Westlaw databases: Am-Jur Business Forms (AMJUR-BUS); Am-Jur Commercial Forms (AMJUR-CML); Am-Jur Real Property Forms (AMJUR-RP); and others.

Rabkin, Jakob and M. H. Johnson, *Current Legal Forms with Tax Analysis* (New York: M. Bender, 1948-). OCU Call # KF170.R3 (ref, no longer updated). Available from LexisNexis (CORP;LEALAW).

West's Legal Forms (St Paul: West Pub Co., 1996-). OCU Call # KF170.W3 (ref, no longer updated)(arranged by practice area). Available from the Westlaw database (WEST-LF).

Nichols, Clark A., *Nichols' Cyclopedia of Legal Forms Annotated* (New York: Clark Boardman Callaghan, 1936-). OCU Call # KF170.N53 (ref, no longer updated). Available from Westlaw (NICHOLS-LF).

Miscellaneous Forms (not jurisdiction specific)

Findlaw <http://www.findlaw.com/16forms/>

LexisOne <http://www.lexisone.com/>

Internet Legal Resource Guide- See the forms index and archive-
<http://www.ilrg.com/forms/index.html>

LLRX Portal- Court Rules, Forms and Dockets: <http://www.llrx.com/courtrules/>

LLRX Article on briefs available electronically:
<http://www.llrx.com/columns/reference43.htm>

U.S. Court Forms provides free and pay access to over 60,000 court forms, accessible at:
<http://www.uscourtfirms.com>

LexisNexis- Has a variety of court forms but they are not organized into one convenient library. Instead look for them by publisher within the secondary sources library, look for them by jurisdiction or search for them by clicking on "Sources" and "Look for a Source." LexisNexis has Matthew Bender publications on its Web site. They are accessible in the secondary sources library.

Westlaw- Also contains a variety of forms including the American Jurisprudence series of forms and West Legal Forms. A list of forms is found in the database directory under the tab "Forms, Treatises, CLE's and Other Practice Materials." Oklahoma specific forms appear under the Oklahoma tab.

Directories and Guides

Almanac of the Federal Judiciary (Frederick: Aspen Law & Business, 1996-2002). OCU Call #KF8700.A19 A461 (ref) Volume 1 covers District Courts. Volume 2 covers Circuit Courts and the Supreme Court. Both include noteworthy rulings, media coverage, lawyers evaluation of judges ability, also available through Westlaw (AFJ).

BNA's Directory of State and Federal Courts, Judges, and Clerks (Washington, D.C.: Bureau of National Affairs, 1992-2002). OCU Call #KF 8700.A19 B53 (ref). Contains addresses, phone numbers, and URLs.

The American Bench; Judges of the Nation (Minneapolis: Reginald Bishop Forster & Assoc. 1979-2000). OCU Call #KF8700.A19 A47 (ref and 3rd floor).

Judicial Staff Directory (Washington, D.C.: CQ Press, 1997-2001). OCU Call # KF 8700.A19 J83 (ref and 3rd floor).

Practitioners' Guide to the United States Court of Appeals for the Tenth Circuit (Denver: Office of the Clerk, United States Court of Appeals for the Tenth Circuit, 1997). OCU Call # KF9054 10th .A86 1998 (ref and circ. desk). Includes the Federal Rules of Appellate Procedure, Tenth Circuit Rules, and a sample brief. Forms and the *Practitioners' Guide* are available from the Court's Web site at: <http://www.ck10.uscourts.gov/rules.cfm>

Martindale Hubble. OCU Call # KF 190.M3 (check the catalog for holdings and locations) also available online at: <http://www.martindale.com/xp/Martindale/home.xml> and from LexisNexis.

OklahomaJudges.com provides access to a pictorial directory of Oklahoma judges and Judicial Campaign Contribution Reports at: <http://www.oklahomajudges.com>

Oklahoma Legal Directory (referred to as the blue book) (Los Angeles : Legal Directories Publishing Company, 1956 -). OCU Call # JK 7130.O5 (OCU has 1972 – last year on 3rd Floor N, current year in reference and at circ. desk).

OBA Desk Manual (Oklahoma City : Oklahoma Bar Association, 1998). Available on CD-ROM in the CD tower in the reference wing. Designed to provide an economical, easy-to-use, quick reference system for Oklahoma Bar Association information, Oklahoma practice guides, the Oklahoma Statutes, Oklahoma Constitution and various state and federal court rules.

Jury Verdicts (Federal & State)

Damages in Tort Actions, 1982-date. OCU Call # KF1250D35 1982. Also on LexisNexis

What's It Worth, 1985-date. OCU Call # KF1257.H3. Also on LexisNexis.

LexisNexis contains several other databases with jury verdict information. For a comprehensive list search for the term “Verdict” in the Find a Source tab.

To view verdict reports on Westlaw search for the term “Verdict” in the Directory.

The Westlaw database (OK-JV) reports jury verdicts and settlements in medical malpractice, automobile accidents, breach of contract, employment, insurance, fraud, and wrongful death cases. The reports include the type of case, the type of liability, a list of attorneys and experts involved in the case, case analysis of the facts, and an award breakdown.

Morelaw's listing of Oklahoma verdicts: <http://www.morelaw.com/oklahoma/law/>

Core Federal Collection – Primary Authority

United States Code Annotated

Cost to acquire new: \$2,300 (includes one year of supplements)

Cost to acquire used:

Annual supplement cost: \$2,500

Alternatives to print: CD-ROM from West publishing: \$1,200 annually; view the U.S.

Code at Cornell's Legal Information Institute: <http://www4.law.cornell.edu/uscode/>; and,

available through LexisNexis, Westlaw, LoisLaw, FastCase, Public Library of Law,

Versus Law, Quick Law, and RegScan Law subscriptions.

Case Law

Supreme Court Reporters

U.S. Reports (several years behind in publication so not recommended)

Cost to acquire new: \$20,000 (complete reprint)

Annual supplement cost: \$70 per volume

Cost to acquire used: \$5,000 but sometimes available for the cost of postage only.

Supreme Court Reporter (includes West's key numbers but does not include the first 90 years of Supreme Court cases)

Cost to acquire new: \$4000

Annual supplement cost: \$350

Cost to acquire used: \$1,800 but sometimes available for the cost of postage only.

CD-ROM cost: \$1,200 per year

United States Supreme Court Reports, Lawyer's Edition (includes all Supreme Court cases)

Cost to acquire new: \$9,000

Annual supplement cost: \$57 (per volume)

Cost to acquire used: \$900 but sometimes available for the cost of postage only.

CD-ROM cost: \$960 per year

Alternatives to print: View them through a subscription to: LexisNexis, Westlaw, LoisLaw, FastCase, Public Library of Law, VersusLaw, Quick Law, TheLaw.net, or RegScan Law subscriptions; Cornell's Legal Information Institute has decisions from 1990 – present for free: <http://www4.law.cornell.edu/uscode/>; Findlaw has decisions from 1893 – present for free: <http://www.findlaw.com/casecode/supreme.html>; and, Infosynthesis has the following for free: <http://www.uscplus.com> 1793 – 1884 select cases 1885 – present.

Federal Reporter (Circuit Courts of Appeals)

Cost to acquire new: \$14,000 (F.2d and F.3d)

Annual supplement cost: \$2,500

Cost to acquire used: \$1,200 but sometimes for postage.

Alternatives to print: CD-ROM cost: \$2,400 per year; Emory University Law School has opinions varying by circuit beginning in 1991: <http://www.law.emory.edu/FEDCTS>;

Villanova Center for Information Law and Policy has links to decisions:

<http://vls.law.vill.edu/Locator/fedcourt.html>, and, Westlaw, LexisNexis, LoisLaw, FastCase, Public Library of Law, VersusLaw, Quick Law, TheLaw.net, or RegScan Law subscriptions.

Federal Supplement (District Courts)

Cost to acquire new: \$13,000

Annual supplement cost: \$3,200

Cost to acquire used: Usually available for the cost of postage.

Alternatives to print: CD-ROM cost: \$2,400 per year; Villanova Center for Information Law and Policy has links to decisions: <http://vls.law.vill.edu/Locator/fedcourt.html>; and, LexisNexis, Westlaw, and VersusLaw.

Federal Rules Decisions

Cost to acquire new: \$2,500

Annual supplement cost: \$350

Cost to acquire used: \$750 but sometimes for postage.

Alternatives to print: CD-ROM cost: \$1,600 per year

Administrative Law**Code of Federal Regulations**

Cost to acquire new: \$1,200 per year

Alternatives to print: GPO Access free online: <http://www.access.gpo.gov/nara/cfr/>; and, LexisNexis, Westlaw, Public Library of Law, and various commercial entities.

Federal Register

Cost to acquire new: \$764 per year

Alternatives to print: GPO Access free online from 1994 - present:

<http://www.gpoaccess.gov/fr/index.html>; and, LexisNexis, Westlaw, and various commercial entities.

Federal Digest**Federal Practice Digest 4th**

Cost to acquire new: \$4,900

Annual supplement cost: \$4,100

Cost to acquire used: \$600

Federal Electronic Court Filing and Dockets

Most federal courts participate in the Case Management / Electronic Court Files (CM/ECF) system called PACER, <http://pacer.psc.uscourts.gov/>. For information on what is not available see: Paul Bush, *What's Not Available using CM/ECF*, <http://www.legaldockets.com/CM-ECFP.html>. Westlaw and LexisNexis provide access to a number of state and federal court dockets and some court pleadings. Check individual databases for coverage.

Pacer system, <http://pacer.psc.uscourts.gov/>, a fee based system for searching federal court dockets (\$0.08 per page viewed or printed but some documents are free under the e-government act).

Justia Federal District Court Filing and Dockets provides free access to dockets and documents from 2006: <http://dockets.justia.com/>

Oklahoma Western District- requires use of the Pacer system but you may view the daily docket from the Court's homepage: <http://www.okwd.uscourts.gov/>

Oklahoma Northern and Eastern Districts- require use of the Pacer system. The Bankruptcy courts also require use of the Pacer system but electronic filing and viewing of dockets and actual documents within case files is coming soon. Information is available from the Eastern District Bankruptcy Court's Web site: <http://www.okeb.uscourts.gov/>

Oklahoma federal courts began using CM/ECF (case management/electronic case filing) in 2003. Most pleadings filed after October 2003 are available electronically as PDF images. Electronic filing of pleadings began in 2004. More information is available at: <http://www.okwd.uscourts.gov/cmecf.htm>

Freecourtdockets.com claims to have 33 million court dockets available from it's website.

Court Rules

Meta Sites and Portals

LLRX provides a portal to federal and state court rules, forms and dockets from jurisdictions around the country: <http://www.llrx.com/courtrules/>

The National Center for State Courts provides links to state court Web sites which often contain the text of court rules: <http://ncsc.dni.us/court/sites/courts.htm>

Courts.net- a directory of court Web sites available at: www.courts.net

Federal Court Rules

Federal court rules consist of the Federal Rules of Civil and Criminal Procedure codified at Titles 28 and 18 of the *United States Code*, respectively. Federal rules also include the Rules of the Supreme Court, Rules of Appellate Procedure, and rules adopted by

individual courts as local court rules. For a list of all federal rules and their locations see Cohen, Morris L., *How to Find the Law* (West : St. Paul, 1989) OCU Call # KF240.C538 (circ. desk) pp. 310.

United States Code- provides the text of the Federal Rules of Civil and Criminal Procedure with advisory committee comments. OCU Call # KF 62 (ref), microforms AA 362 (LLS).

United States Code Annotated, OCU Call # KF 62.5.W45 (ref), and *United States Code Service*, OCU Call # KF 62.5.L38 (ref), both provide the text of the Federal Rules of Civil and Criminal Procedure with annotations to cases and secondary sources.

United States Supreme Court Digest Lawyers Edition, (volumes 17-22) contains the text of all major rules and annotations to Supreme Court decisions interpreting rules. (LLN).

Oklahoma Court Rules and Procedure, Federal (St. Paul : West, Updated Annually). OCU Call # KFO 1729.A252 (perm circ. desk).

Federal Local Court Rules (Eagan: West Group, Updated Annually). OCU Call #KF8820.A21 (ref). To access local court rules on Westlaw use US Federal Materials > Court Rules & Orders > Local Federal Court Rules by State

Rules of the Supreme Court of the United States, available from the Court's Web site: <http://www.supremecourtus.gov/ctrules/ctrules.html>

Cornell's Legal Information Institute provides the text of the Federal Rules of Civil and Criminal Procedure at: <http://www.law.cornell.edu>

The United States Administrative Office of the Courts provides links to the Web sites of individual Courts where the text of local court rules may often be found: <http://www.uscourts.gov/links.html>

LexisNexis- Consult the library (Federal Legal : Court Rules) for the latest holdings.

Westlaw- Consult the tab (Court Rules and Orders) to see the latest holdings.

Updating Federal Court Rules

Learn of changes to federal rules by monitoring the advance sheets of West's *Federal Court Reporters*. Update rules with *Shepard's Federal Statute Citations* (OCU Call # KF 69.S572 (ref) or by running rules through Shepard's or Key Cite electronic services.

Federal Jury Instructions

It is useful to approach a case by first reading the applicable jury instructions. This allows the attorney to think about the case from the vantage point of what will have to be proven or rebutted at trial. Pattern instructions are formally adopted by specific

jurisdictions and their use may be mandatory in certain cases. Other “substantive” instructions are written for specific types of cases and should be adapted as needed.

10th Circuit Pattern Criminal Jury Instructions:

<http://www.ca10.uscourts.gov/clerk/rulesandforms.php>

Judicial Conference of the United States, Subcommittee on Pattern Jury Instructions., *Pattern Criminal Jury Instructions* (St. Paul: West Pub. Co., 1988). OCU Call #KF9682.A65 J83 (3rd floor, south).

Federal Jury Practice and Instruction (St. Paul: West Group, 2000). OCU Call # KF8984 .D4 (circ. desk). Available from the Westlaw databases (FED-JI); (FED-JICIV); and, (FED-JICRIM).

Modern Federal Jury Instructions (New York: M. Bender, 1984). OCU Call # KF9682.A65M64 (ref). This set contains substantive instructions on specific subjects and pattern instructions from federal circuits around the country. Available from the LexisNexis library (MOFJI).

Federal jury instructions are also available from a CD-ROM in the CD tower in the reference wing.

Federal Practice Treatises and Forms

Wright, Charles Alan, *Federal Practice and Procedure* (St. Paul: West Group, 1998). OCU Call # KF8840.W75 (ref). Treatise that is heavily cited by federal courts. Available from the Westlaw database (FPP).

Moore, James W., *Moore's Federal Practice*, 3rd ed. (New York: M. Bender, 1997). OCU Call #KF8820.A313 (ref). Treatise that is heavily cited by federal courts. Available from LexisNexis (2NDARY;MOORES).

Bender's Federal Practice Manual; a Manual of Procedural and Court Rules for Practice in the Federal Courts, (Albany: M. Bender, 1948). OCU Call # KF816.A2 (3rd floor north).

Motions in Federal Court (Rochester: Lawyers Cooperative, 1996 -) OCU Call # KF 8875.M68.

Moore, James W., *Moore's Manual [Federal Practice Forms]* (New York: M. Bender, 1964). OCU Call # KF8820.A313 M64 (ref).

Frumer, Louis R., *Bender's Federal Practice Forms* (New York: Bender, 1951-). OCU Call # KF8836.F78 (ref)(arranged by rule). This set is noteworthy for its inclusion of sample motions and pleadings. Available from LexisNexis (2NDARY;FDPRAC).

Federal Procedural Forms, Lawyers Edition (St. Paul: West Group, 1975-). OCU Call # KF8836.F4 (no longer updated and located at compact shelf 5.4). Companion to West's encyclopedia Federal Procedure L. Ed. and is arranged by chapter. Available from the Westlaw database (FEDPROF).

Federal Local Court Forms (Rochester: Lawyers Cooperative Pub., 1994-). OCU Call # KF8836 .H582 (ref).

West's Federal Forms (St. Paul: West Pub. Co., 1969). OCU Call # KF8836.F4 (a revision of the 1967 edition located in compact shelving). Arranged by court with separate volumes for Sp. Ct forms, Ct. Appeals, District Court, Bankruptcy Court and Specialized Courts. Available from the Westlaw database (FEDFORMS).

Core Oklahoma Collection – Primary Authority

Oklahoma Statutes Annotated

Cost to acquire new: \$1,600 with one free year of supplements

Annual supplement cost: \$470

Used: around \$500

Alternatives to print: Available free from OSCN at <http://www.oscn.net> but not as easy to browse, not as extensive listing of cases, cases not organized into subjects, and no secondary sources references. Available through LexisNexis, Westlaw, LoisLaw, FastCase, VersusLaw, Public Library of Law, and CaseClerk subscriptions.

Reporters

Oklahoma Decisions

Cost to acquire new: \$3,874.50 (includes cases reported in P.2d and P.3d)

Used: cost of postage

Annual supplement cost: \$250

Alternatives to print: Available free from OSCN at <http://www.oscn.net>

Available through LexisNexis, Westlaw, LoisLaw, Public Library of Law, CaseClerk, FastCase, Quicklaw, TheLaw.net, RegScanLaw, and VersusLaw subscriptions.

Pacific Reporter

Cost to acquire new: \$15,800 (P.2d and P.3d)

Annual supplement cost: \$2,800

Used: cost of postage

Alternatives to print: CD-ROM: \$2,000; Oklahoma cases available free from OSCN at <http://www.oscn.net>

Administrative Law - Oklahoma Administrative Code

Cost to acquire new: \$2000 (individual titles available for purchase)

Annual supplement cost: \$500

Alternatives to print: CD-ROM: \$900; available free from the Secretary of State's office: http://www.sos.state.ok.us/oar/oar_welcome.htm; and, available through LexisNexis Westlaw, and FastCase.

Administrative Law - Oklahoma Register

Cost to acquire new: \$500 (annual subscription)

Alternatives to print: CD-ROM \$300 (annual subscription); available free from the Secretary of State's office: http://www.sos.state.ok.us/oar/oar_welcome.htm; and, available through LexisNexis and Westlaw.

Municipal Ordinances

Cost to acquire new: \$234 (Oklahoma City Municipal Ordinances from Municipal Code Corporation MCC)

Annual supplement cost: \$54

Alternatives to print: Access the ordinances of 14 Oklahoma Municipalities online free from MCC: <http://www.municode.com/> or contact the city clerk about viewing the ordinances for free.

Oklahoma Digest

Cost to acquire new: \$1,362

Annual supplement cost: \$1,120

Alternatives to print: Available through Westlaw

Oklahoma Computer Assisted Legal Research

The Oklahoma Supreme Court Network (OSCN) <http://www.oscn.net>

Rules of the Supreme Court of the State of Oklahoma 1.200 (e) require Public Domain Citation and parallel citation to the official reporter.

Oklahoma County Web site <http://www.oklahomacounty.org/>

Treasurer (with a name or address you can get real property location information).

Clerk Registrar of Deeds (with a name or property description you can view information about documents, can also view UCC filings on personal property).

Sheriff (search for inmates and information about sheriff sales).

Department of Corrections <http://www.doc.state.ok.us/> (inmate lookup).

OBA Web site: <http://www.okbar.org> (provides access to Fast Case to OBA members).

OIDS Unpublished Court of Criminal Appeals Decisions:

http://www.state.ok.us/~oids/coca_unpub.htm

LoisLaw <http://www.loislawschool.com/> You may use your student accounts for work related research. Consult a reference librarian for the access code.

LexisOne provides access to case law from the past five years: <http://www.lexisone.com/>

Oklahoma Electronic Court Filing and Dockets

Oklahoma attorneys are extremely fortunate to have the OSCN system which aspires to eventually have dockets from all 77 counties available for free online from the OSCN Web site. Currently the appellate courts and thirteen Counties in Oklahoma have their dockets available through OSCN:

<http://www.oscn.net/applications/oscn/start.asp?viewType=DOCKETS>

Dockets and images of pleadings from 68 counties are available from a subscription service at: <http://www.odcr.com/>. This service costs \$10 per day, \$50 per month, \$129 quarter, or \$490 year.

Oklahoma Court Rules

In Oklahoma there are several types of court rules. The primary rules are the codes of civil and criminal procedure found at Titles 12 and 22 of the *Oklahoma Statutes*, respectively. Additionally, there are rules for the Supreme Court, District Courts, local court rules adopted by various judicial districts, and a variety of other specialized rules (see OSCN: <http://www.oscn.net/applications/oscn/index.asp?ftdb=STOKRU&level=1>) OSCN, <http://www.oscn.net> contains the codes of civil and criminal procedure, Rules for the District Courts, Local District Court Rules, Supreme Court Rules, and a variety of other rules.

Oklahoma Court Rules and Procedure, State (St. Paul : West, 2002). OCU Call # KFO 1729.A252 (perm circ. desk).

Cantrell, Charles L., *Oklahoma Criminal Law: Statutes and Rules Annotated* (Dallas : Imprimatur Press, 2002). OCU Call # KFO 1761.A5 (perm circ. desk).

Available from LexisNexis and Westlaw within the Oklahoma database.

Updating Oklahoma Court Rules

Learn of changes to court rules by monitoring the *Oklahoma Bar Journal*. Update rules with *Shepard's Oklahoma Citations* (OCU Call # KFO 1259.S5 (ref) or by running rules through Shepard's or Key Cite electronic services.

State Jury Instructions

LLRX Article, links to jury instructions from various states:

<http://www.llrx.com/columns/reference38.htm> (Alabama - Mississippi)

<http://www.llrx.com/columns/reference39.htm> (Missouri - Wyoming)

OSCN has civil and criminal jury instructions available at: <http://www.oscn.net>

Oklahoma Uniform Jury Instructions: Criminal 2d Annotated (Carrollton: Imprimatur Press and Grail & Tucker Legal Pub., 2001). OCU Call #KFO1783.A65 0552 (circ. desk).

Uniform Jury Instructions, Criminal (St. Paul: West Group, 1999). OCU Call #KFO1268.V8 (circ. desk and ref).

Oklahoma Uniform Jury Instructions: Civil (Oklahoma City: Oklahoma Bar Association, 1993). OCU Call # KFO1742.6 .05 (ref).

Uniform Jury Instructions, Civil (St. Paul: West Group, 1999). OCU Call # KFO1268.V47 (circ. desk and ref).

LexisNexis has Oklahoma Jury Instructions both civil and criminal combined in the library (OUJI).

Westlaw has Oklahoma civil and criminal jury instructions in the databases (OK-JICIV) and (OK-JICRIM). West also has databases of Oklahoma jury verdicts (OK-JV-PLUS) and a summary of verdicts and settlements (LRPOK-JV).

Consult the individual state libraries and databases within LexisNexis and Westlaw for jury instructions from other states.

Oklahoma Practice Treatises and Forms

Clark, David Scott, *Oklahoma Civil Pretrial Procedure: Jurisdiction, Service of process, Venue* (St. Paul: West Publishing, 1995). OCU Call # KFO1737.C58 1995 (circ. desk).

Durbin, Alan C. and C. Temple, *Oklahoma Real Estate Forms: Practice* (Rockville: Aspen Publishers, 1987-). OCU Call # KFO 1326.A65 D87 1987 (circ. desk).

Ellis, Harvey D. Jr. and Clyde A. Muchmore, *Oklahoma Appellate Practice* (St. Paul : West, 2002) OCU Call # KFO 1755.M83 (circ. desk.) Also available from the Westlaw database (OKPRAC).

Harrell, Alvin C., *The Law of Personal Property Secured Transactions Under the Uniform Commercial Code and Related Laws: An Analysis of Oklahoma's Version of UCC Article 9 and Related Statutes and Regulations, With a Discussion of Operations and Practices Involved in Secured Lending* (Oklahoma City: Oklahoma Bankers Association, 2001). OCU Call # KFO1376.C4H37 2001 (circ. desk).

Miller, Frederick H., *Practitioner's Guide to the Oklahoma Uniform Consumer Credit Code* (Austin: Butterworth Legal Publishers, 1990-). OCU Call # KFO1371.P73 1990 (circ. desk).

Morris, John R., Daniel J. Morgan and Patricia W. Hatamyar, *Oklahoma Trial Practice* (St. Paul: West Group, 1999). OCU Call # KFO 1738.M67 1999 (circ. desk). A treatise on Oklahoma trial practice with annotations to secondary sources and forms. Also available from the Westlaw database (OKPRAC).

Muchmore, Clyde A., and H. D. Ellis, *Oklahoma Civil Procedure Forms and Practice* (Carlsbad: LEXIS Law Pub., Parker Publications Division, 1998-). OCU Call # KFO 1730.A65 M83 (circ. desk)(civil procedure and practice). Available from the LexisNexis library (OKLA;OKCIVP).

The Oklahoma Evidence Code (Oklahoma City : Oklahoma Bar Association Commission on Continuing Legal Education, 1979). OCU Call # KFO1740.A75 O6 (lower level south). Also available from the Westlaw database (OKPRAC).

Over 800 forms are available in the “file library” of OBA-NET, an online discussion forum accessible to OBA member attorneys only: <http://www.oba-net.org/>

OSCN provides a limited amount of forms that are mostly procedural in nature: <http://www.oscn.net/static/forms/start.asp>

State of Oklahoma Workers' Compensation Court Handbook (Oklahoma City: Workers' Compensation Court, 1999). OCU Call # KFO1542.W68 H3 1999 (circ. desk).
Vernon's Oklahoma Forms and *Vernon's Oklahoma Forms 2d.* (St. Paul: West Group). OCU Call # KFO 1268 .V461. The first series is arranged as one large set with an index at the end of the last volume. The second series is arranged by practice area and is broken down into several multi-volume sets with a paper index. (available on the OPAC in ref, in ref and circ. desk). Available from the Westlaw database (VRN-OKFORM).

2005 OBA/CLE Form Book (Oklahoma City: Continuing Legal Education Dept., Oklahoma Bar Association, 2005). OCU Call # KFO 1268.033 2005 (circ. desk with a companion CD-ROM in the CD tower in ref).

Whinery, Leo H., *Courtroom Guide to the Oklahoma Evidence Code* (St. Paul: West Group, 1998). OCU Call # KFO 1740.W47 (circ. desk and lower level south). Also available from the Westlaw database (OKPRAC).

Resources for Subject Specific Practice Areas

Bankruptcy – KF 1506-1525

Henry, Sally, *The Portable Bankruptcy Code and Rules* (Chicago: ABA, 2005). OCU Call # KF 1511.599. Most bankruptcy attorneys will keep some form of handy statutory compilation within reach at all times. Most of these publications sell for around \$50.

Bankruptcy Forms Manual (Washington D.C.: Administrative Office of the Courts, 2000). OCU Call # KF 1521.U54. For more extensive collections of forms see the resources discussed herein.

CCH Bankruptcy Law Reporter (Riverwoods, IL: CCH, 1979 -). OCU Call # KF 1520.B35. This looseleaf service includes statutes, regulations and cases. The topical section covers creditors, debtors, estates, liquidation, reorganization, and other topics. Added content includes editorial explanations, annotations, and historical comments.

Cost is \$1,500 per year to update. (description from: Svengalis, Ken, *Legal Information Buyers Guide and Reference Manual* (Rhode Island Law Press: Providence, 2003) OCU Call # KF 1.S84, hereinafter "Svengalis").

King, Lawrence P., *Collier on Bankruptcy* (New York: Matthew Bender, 1985 -). OCU Call # KF 1512.C64. Known as the authoritative treatise on the subject. This title has been in publication since the Bankruptcy Act of 1898. The set includes an in-depth analysis of the bankruptcy code, historical analysis of legislation and legislative history, discussion of bankruptcy court system, forms, and other material. Cost is \$2,880 to purchase and around \$2,265 to update annually. Also available from LexisNexis (BKRTCY;COLBKR). (description from Svengalis).

Herzog, Asa, S., et al., *Collier Bankruptcy Practice Guide* (New York: Matthew Bender, 1981 -). OCU Call # KF 1527.C64. This publication is included with *Collier on Bankruptcy* and is intended to guide attorneys through the entire bankruptcy process. Each section includes a practice discussion session containing procedural analysis, practice aids including checklists, forms, and a research guide. Local bankruptcy court rules are included in the subscription. Also available from LexisNexis (BKRTCY;COBAPG). (description from Svengalis).

Cowans, Daniel R., *Bankruptcy Law and Practice* (Charlottesville, VA: Lexis, 1998 -). OCU Call # KF 1524.C67. This publication includes numerous forms that are useful for practitioners. Cost is \$485 to purchase and around \$100 to update.

Epstein, David G., et al., *Bankruptcy* (St. Paul: West, 1993). OCU Call # KF 1524.E671. This is the hornbook on the subject. The author also wrote *Bankruptcy and Related Laws In a Nutshell* (St. Paul: West, 2002) OCU Call # KF 1501.Z9E67.

Norton, William L., *Norton Bankruptcy Law and Practice Service* (St. Paul: West, 1994 -). OCU Call # KF 1524.N672. A major treatise in the subject arranged by topic. Available from Westlaw (NRTN-BLP). Cost is \$1,500 to purchase and \$600 to update.

There are a number of software programs that firms use to automate the filling out of routine forms used in bankruptcy cases. Best Case is a well known vendor but there are many others. <http://www.bestcase.com/>

Legal Research Guide: Bankruptcy Law, accessible at: <http://www.virtualchase.com/resources/bankruptcy.shtml>

Bankruptcy Forms at LLRX.com, accessible at: <http://www.llrx.com/courtrules/>

Lois Lawschool contains Aspen and CCH bankruptcy treatises. OCU Law Students, Faculty and Staff should contact a reference librarian for access.

LexisNexis has an extensive collection of bankruptcy materials in its bankruptcy library (BKRTCY). Notable databases include: Collier on Bankruptcy titles, legislative history

for major bankruptcy legislation, an extensive collection of bankruptcy filing databases, and other relevant primary and secondary sources.

Westlaw has an extensive collection of bankruptcy materials. Significant databases include: Bankruptcy Service Lawyers Edition (BKR-SERVICE), Bankruptcy Forms Combined (BKR-FORMS), the Norton treatise (NRTN-BLP), and other relevant primary and secondary sources.

Oklahoma Resources – Bankruptcy

2005 OBA/CLE Form Book (Oklahoma City: Continuing Legal Education Dept., Oklahoma Bar Association, 2005). OCU Call # KFO 1268.033 2005 (circ. desk with a companion CD-ROM in the CD tower in ref). Contains a chapter on bankruptcy.

18th Annual Basic Bankruptcy: Chapter 13 (Oklahoma City: Oklahoma Bar Association CLE, 2002). OCU Call # KFO 1420.A75.

Advanced Bankruptcy (Oklahoma City: Oklahoma Bar Association CLE, 2001) OCU Call # KFO 1421.A75.

Web sites of Oklahoma Bankruptcy Courts, <http://www.uscourts.gov/allinks.html#10th>

Business Organizations – KF 1355-1480

American Law Institute, *Principles of Corporate Governance: Analysis and Recommendations* (Philadelphia: ALI, 1994). OCU Call # KF 1414.A854. The American Law Institute's first comprehensive treatment of corporate law, this work describes and examines the duties and responsibilities of directors and officers of business corporations to both their corporations and shareholders. In preparation for more than 15 years by Reporters who are leading authorities in the field, it combines analysis of current legal requirements with recommendations for clarifications or changes in the law. (description from Svengalis). Cost is \$135. Also available from Westlaw (ALI-CORPGOV).

Basri, Carole and Irving Kagan, *Corporate Legal Departments* (New York: Practising Law Institute, 1997 -). OCU Call # KF 1425.B35. This volume takes an in-depth look at such issues as ethics in the corporate environment, possible conflicts of interest between officers and the corporation, the attorney-client privilege, malpractice, confidentiality, whistle blowing, internal investigations, corporate governance, recruitment of legal staff, the use of outsourcing and non-legal staff to boost productivity, time and cost accountability, use of outside counsel, and the use of such cutting edge techniques as re-engineering and benchmarking. (description from Svengalis). Cost is \$210.

Block, Dennis J., et al., *The Business Judgment Rule: Fiduciary Duties of Corporate Directors* (New York: Aspen, 1998 -). OCU Call # KF 1423.B585. Cost is \$ 235.

Blumberg, Philip I., et al., *Blumberg on Corporate Groups* (New York: Aspen, 2005 -). OCU Call # KF 1465.B59. This five volume looseleaf replaced a series of titles including: *Enterprise Liability, Problems in the Bankruptcy or Reorganization of Parent*

and Subsidiary Corporations, Problems of Parent and Subsidiary Corporations under State Statutory Law and Tort, Contract and Other Common Law Problems in the Substantive Law of Parent and Subsidiary Corporations. The author is Dean and Professor Emeritus at the University of Connecticut Law School.

Brodsky, Edward and M. Patricia Adamski, *Law of Corporate Officers and Directors: Rights, Duties and Liabilities* (St. Paul: West, 1984 -). OCU Call # KF 1423.B76. Written for attorneys who advise corporate officers and directors. (description from Svengalis). Cost is \$225 and about \$100 to update. Available on Westlaw (LCODR).

Bromberg & Ribstein on Partnerships (Boston: Little, Brown & Co., 1988 -) OCU Call # KF 1375.B7.

Cavitch, Zolman, *Business Organizations with Tax Planning* (New York: Matthew Bender, 1963 -). OCU Call # KF 1366.C38. Treatise with an emphasis on tax considerations. Cost is \$3,032 and \$1,600 to update. Available from LexisNexis (COPYRT;BUSORG).

Cox, James D., Thomas Lee Hazen and F. Hodge O'Neal, *Corporations* (New York: Aspen, 2003 -). OCU Call # KF 1414.C72. This treatise is the successor of *Ballantine on Corporations*. The authors (all law professors) examine both the general principles of corporate law and the variations reflected in the laws of the states. This work is a more succinct alternative to the Fletcher title. (description from Svengalis). Cost is \$515 and about \$125 to update. Available from LexisNexis (COPYRT; CORPNS).

Zajdel, Lenore M., *Fletcher Corporation Forms Annotated* (St. Paul: West, 1980 -). OCU Call # KF 1411.F44. Corresponds with the *Fletcher Cyclopedia of the Law of Private Corporations*. Cost is \$1,300 and about the same to update. Available on Westlaw (FLTR-FLM).

Fletcher, William Meade, *Fletcher Cyclopedia on the Law of Private Corporations* (St. Paul: West, 1971 -). OCU Call # KF 1384.F44. Svengalis calls this the classic treatise on corporate law and easily the most complete and authoritative work ever produced on the subject. The work has been continued by the publisher's staff since the death of William Fletcher. (description from Svengalis). Cost is \$2,450 and about \$2,000 to supplement. Also available on Westlaw (FLTR-CYC).

Gervutz, Franklin A., *Corporation Law* (St. Paul: West, 2000). OCU Call # KF 1413.G49. The hornbook written by a University of the Pacific, McGeorge School of Law professor.

Hamilton, Robert W., *The Law of Corporations in a Nutshell* (St. Paul: West, 2000). OCU Call # KF 1414.3H35. Author is a professor at the University of Texas School of Law.

The LexisNexis Corporate Law Library provides access to: Aspen publications; corporate filings databases; IOMA newsletters; Matthew Bender treatises; PLI materials; and other relevant primary and secondary sources.

Lois Lawschool contains Bromberg & Ribstein on Partnerships; Business Practice Library; Corporate Counselor's Library; Corporate Governors Library; and, Corporate Library. OCU Law Students, Faculty and Staff should contact a reference librarian for access.

Westlaw provides access to BNA materials (not available under academic subscriptions); PLI materials; West's McKinney's Forms – Business Corporation Law (MCF-BCL); and, other relevant primary and secondary sources.

Oklahoma Resources – Business Organizations

2005 OBA/CLE Form Book (Oklahoma City: Continuing Legal Education Dept., Oklahoma Bar Association, 2005). OCU Call # KFO 1268.033 2005 (circ. desk with a companion CD-ROM in the CD tower in ref). Has a section on Corporations / LLCs.

Craig, Richard D., *Oklahoma Limited Liability Company: Forms and Practice Manual* (Brooklandville : Data Trace Pub. Co., 1999-). OCU Call # KFO 1407.5.A65 C73 (circ. desk).

Faught, Irving L., *Oklahoma Business Organization: Formation and Representation* (Rockville: Aspen Publishers, 1990). OCU Call # KFO 1413.F38 (circ. desk and lower level south). Available from the LexisNexis library (OKLA;BOFR)

Mock, Randall D., *Oklahoma Corporate Forms: Practice* (Rockville: Aspen Publishers, 1988-). OCU Call # KFO 1413.A65M63 1988 (circ. desk).

Vernon's Oklahoma Forms and *Vernon's Oklahoma Forms 2d.* (St. Paul: West Group). OCU Call # KFO 1268 .V461. The first series is arranged as one large set with an index at the end of the last volume. The second series is arranged by practice area and is broken down into several multi-volume sets with a paper index with one set covering business organizations. (available on CD-ROM – CD tower in ref, in ref and circ. desk). Available from the Westlaw database (VRN-OKFORM).

Search the library catalog for Oklahoma CLE publications related to business organizations.

Criminal Law – KF 9201-9461; 9601-9760

Adams, James A. and Daniel D. Blinka, *Prosecutor's Manual for Arrest, Search and Seizure* (Charlottesville, VA: Lexis, 1998 -). OCU Call # KF 8935.A75. Cost is \$120 and \$50 to update.

Androphy, Joel M., *White Collar Crime, 2nd ed.* (St. Paul: West, 2001 -). OCU Call # 9350.A932. Cost is \$230 and \$60 to update. Available on Westlaw (WCCR).

Bailey, F. Lee, *Complete Manual of Criminal Forms* (Deerfield, IL : Clark Boardman Callaghan, 1993-). OCU Call # KF 9616.B25 (ref). Available on Westlaw (CMCRF).

Bailey, F. Lee, *Handling Misdemeanor Cases*, 2nd ed. (St. Paul: West, 1993 -). OCU Call # KF 9656.B35. Cost is \$200 and \$170 to update.

Bailey F. Lee, *Crimes of Violence: Rape and Other Sex Crimes* (St. Paul: West, 1973 -). OCU Call # 9305.B3. Cost is \$2000 and the same to update.

Brenner, Susan W. and Gregory D. Lockhart, *Federal Grand Jury: A Guide to Law and Practice* (St. Paul: West, 1996 -). OCU Call # KF 9642.D533. Cost is \$140 and \$50 to update. Available on Westlaw (FEDGRJURY).

Business Crime: Criminal Liability of the Business Community, Stanley S. Arkin, et al. eds. (New York: Matthew Bender, 1981 -). OCU Call # KF 9350.A97. Available from LexisNexis (CRIME;BUSSCRM).

Carr, James G., *The Law of Electronic Surveillance*, 2nd ed. (St. Paul: West, 1986 -). OCU Call # KF 9670.C36. Cost is \$400 and about the same to update.

Cook, Joseph G., *Constitutional Rights of the Accused*, 3rd ed. (St. Paul: West, 1996 -). OCU Call # KF 9625.C66. Cost is \$500 and \$250 to update. Available from Westlaw (CONTACC).

Criminal Defense Techniques, Michael Michelle A. Zeppetello ed. (New York: Matthew Bender, 1969 – dropped in 2001). OCU Call # KF 9656.C74. One of the most exhaustive works of its kind covering all aspects of criminal defense. (description from Svengalis). Cost is \$2,242 and \$1,880 to update. Also available on LexisNexis (CRIME;CRMTEC).

DerOhannesian, Paul, *Sexual Assault Trials*, 2nd ed. (Charlottesville, VA: Lexis, 1998 -). OCU Call # KF 9325.D43. Cost is \$142 and \$70 to update.

Gershman, Bennett L., *Prosecutorial Misconduct*, 2nd ed. (St. Paul: West, 2002 -). OCU Call # KF 9640.G46. Cost is \$140. Also available on Westlaw (PROSMIS).

Gershman, Bennett, L., *Trial Error and Misconduct* (Charlottesville, VA: Lexis, 1997 -). OCU Call # KF 9756.G47. Cost is \$110 and \$75 to update.

Graham, Michael A. and Randy L. Hanzlick, *Forensic Pathology in Criminal Cases*, 2nd ed. (Charlottesville, VA: Lexis, 2000 -). OCU Call # KF 8964.G73. Cost is \$140.

Grimes, William Alvin, *Criminal Law Outline* (Reno, NV: National Judicial College, 2001). OCU Call # KF 9210.G73. A useful quick reference guide to constitutional law issues that arise in criminal procedure.

Gurule, Jimmy and Sandra Gurerra, *The Law of Asset Forfeiture* (Charlottesville, VA: Lexis, 1998 -). OCU Call # KF 9747.G87. Cost is \$130 and \$50 to update.

Hutchison, Thomas W., et al., *Federal Sentencing Law and Practice* (St. Paul: West, 1997 -). OCU Call # KF 9685.H97. This courtroom guide contains numerous citations to primary and secondary sources. Cost is \$130. Available from Westlaw (FSLP).

Imwinkelried, Edward J., et al., *Courtroom Criminal Evidence*, 3rd ed. (Charlottesville, VA: Lexis, 1998 -). OCU Call # KF 9660.C68. Cost is \$136 and \$80 to update. Other important works by Imwinkelried include: *Criminal Evidentiary Foundations* which provides checklists and sample testimony for laying evidentiary foundations OCU Call # KF 9660.I49; *Exculpatory Evidence: The Accused's Constitutional Right to Introduce Favorable Evidence*, 2nd ed. is the first comprehensive study of the right to present exculpatory evidence OCU Call # KF 9678.I48; and, *Methods of Attacking Scientific Evidence* OCU Call # KF 8961.I45. Imwinkelried is a professor at the University of California Davis School of Law.

Lafave, Wayne, et al., *Criminal Procedure*, 3rd ed. (St. Paul: West, 2000). OCU Call # KF 9619.L341 (circ. desk). The hornbook.

Lafave, Wayne, et al., *Criminal Procedure*, 2nd ed. (St. Paul: West, 1999 -). OCU Call # KF 9619.L34. An exhaustive in-depth treatise on the subject. Cost is \$500 and \$250 to update. Available on Westlaw (CRIMPRO).

Lafave, Wayne, *Search and Seizure: A Treatise on the Fourth Amendment*, 3rd ed. (St. Paul: West, 1996 -). OCU Call # KF 9630.L26. Cost is \$500 and \$100 to update. Available on Westlaw (SEARCHSZR).

Lafave, Wayne, et al., *Substantive Criminal Law*, 2nd ed. (St. Paul: West, 1986 -). OCU Call # KF 9219.L386. Cost is \$350 and about the same to update.

Robinson, Paul H., *Criminal Law Defenses* (St. Paul: West, 1984 -). OCU Call # KF 9240.R63. Cost is \$200 and \$100 to update. Available on Westlaw (CRLDEF).

The LexisNexis Criminal Law Library contains: Moore's Federal Practice Criminal (CRIME;CIPRCP); some of the Imwinkelried titles mentioned above; and, other relevant primary and secondary sources.

Westlaw's Criminal Justice databases contain many significant resources including: Death Penalty Texts and Periodicals (DP-TP); extensive collections of jury instructions; Criminal Law Defenses (CRLDEF); Criminal Trial Techniques (CRTLTECH); Wharton's Criminal Evidence (CRIMEEVID); Wharton's Criminal Law (CRIMLAW); and, other relevant primary and secondary sources.

Oklahoma Resources – Criminal Law

Cantrell, Charles L., *Oklahoma Criminal Law: Statutes and Rules Annotated* (Dallas : Imprimatur Press, 2002). OCU Call # KFO 1761.A5 (perm circ. desk).

Vernon's Oklahoma Forms and *Vernon's Oklahoma Forms 2d.* (St. Paul: West Group). OCU Call # KFO 1268 .V461. The first series is arranged as one large set with an index at the end of the last volume. The second series is arranged by practice area and is broken down into several multi-volume sets with a paper index with one set covering criminal law. (available on CD-ROM – CD tower in ref, in ref and circ. desk). Available from the Westlaw database (VRN-OKFORM).

Unpublished Court of Criminal Appeals decisions (from 1999 – current) are available from the Oklahoma Indigent Defense System Web site:

http://www.state.ok.us/~oids/coca_unpub.htm

Search the Oklahoma CLE collection for relevant titles.

Estate Planning & Probate – KF 6572 – 6594; 746-750.

American Law Institute's *Restatement of Trusts 2d*, *Restatement of the Law Third: Trusts* and *Restatement of the Law Third: Trusts Prudent Investor Rule* (St. Paul: West, 1957 -). OCU Call # KF 395 (reference).

Bogert, George Gleason and George Taylor Bogert, *The Law of Trusts and Trustees*, 2nd ed. (St. Paul: West, 1977 -). OCU Call # KF 730.B63. Considered to be one of the most scholarly and authoritative treatise in the field. (description from Svengalis). Cost is \$1,300 and \$300 to update. Available on Westlaw (BOGERT). A practitioners and hornbook edition are also available at \$85 and \$44, respectively.

Lynn, Robert J., *Introduction to Estate Planning in a Nutshell*, 4th ed. (St. Paul: West, 1992). OCU Call # KF 750.L9 (circ. desk).

Page, William Herbert, *Page on the Law of Wills*, 4th ed. (Cincinnati: Anderson Publishing, 1960 -). OCU Call # KF 755.P35. This title has been in publication since 1901. It is now being revised by Jeffrey A. Schoenblum, Professor of Law at Vanderbilt. This classic includes extensive citations to case law and statutes from around the country, scholarly commentary on all aspects of wills and a section of forms and sample clauses. The title was purchased by LexisNexis in 2002 and is now available at (ESTATE;PWILLS). Cost is \$850 and about \$250 to update.

Pennell, Jeffrey N., *Estate Planning*, 6th ed. (Riverwoods, IL: CCH, 1998 -). OCU Call # KF 749.C31. Author is a law professor at Emory. The work is mostly devoted to large estates. A hypothetical estate plan is included. (description from Svengalis). Cost is \$625 and \$322 to update.

Price, John R., *Price on Contemporary Estate Planning*, 2nd ed. (Riverwoods, IL: CCH, 2000 -). OCU Call # KF 750.P75. The author is a practitioner and the work includes

forms, worksheets and checklists. (description from Svengalis). Cost is \$285 and \$80 to update. Also available from Lois Lawschool.

Rounds, Charles E., *Loring: A Trustees Handbook*, 12th ed. (New York: Aspen, 2004). OCU call # KF 730.Z9L62. First published in 1898 and is now considered the leading reference guide in the field. The author is a professor at Suffolk University Law School. (description from Svengalis). Cost is \$175.

Scott, Austin Wakeman and William Franklin Fratcher, *The Law of Trusts*, 4th ed. (New York: Aspen, 1987 -). OCU Call # KF 730.S3. Known as the definitive work on the law of trusts and very scholarly in nature. A useful feature for practitioners is the alphabetical listing of annotations to state case law and secondary authority. (description from Svengalis). Cost is \$1,750 and \$430 to update. Also available from LexisNexis (ESTATE;SCOTT).

Tuner, George M., *Irrevocable Trusts*, 3rd ed. (St. Paul: West, 1996 -). OCU Call # KF 734.T87. Cost is \$320 and \$130 to update. Available on Westlaw (IRREVTR).
Tuner George M., *Revocable Trusts*, 5th ed. (St. Paul: West, 2003 -). OCU Call # KF 734.T87. Cost is \$500 and \$115 to update. Available on Westlaw (REVTR).

The LexisNexis Estate Library contains: Anderson publishing materials including Estate Planning Forms and Clauses (ESTATE;ESTPLF); Matthew Bender treatises; and other relevant primary and secondary sources.

Lois Lawschool offers some of the Aspen treatises and Forms & Checklists. OCU Law Students, Faculty and Staff should contact a reference librarian for access.

Westlaw contains a number of useful databases including: Estate Planning Treatise Multibase (ESTPLANPUBS); PLI estate planning materials; RIA Estate Planning Collection (RIA-EST); and, other relevant primary and secondary sources.

Oklahoma Resources – Estate Planning & Probate

2005 OBA/CLE Form Book (Oklahoma City: Continuing Legal Education Dept., Oklahoma Bar Association, 2005). OCU Call # KFO 1268.033 2005 (circ. desk with a companion CD-ROM in the CD tower in ref). Contains sections on probate and estate planning.

Coffman, W. Thomas, *Oklahoma Estate Planning, Will Drafting, and Estate Administration Forms: Practice* (Rockville: Aspen Publishers, 1987-). OCU Call # KFO 1340.A65 C64 1987 (circ. desk and lower level south, contains a disk). Available from the LexisNexis library (OKLA;OKEPFM)

Huff, R. Robert, *Oklahoma Probate Law and Practice, with Forms* (St. Paul: West Pub. Co., 1995). OCU Call # KFO 1344.H84 1995 (circ. desk). Available from the Westlaw database (OK-PROB).

Huff, R. Robert and Varley H. Taylor, Jr., *Oklahoma Probate Handbook* (St. Paul: West, 2004). OCU Call # KFO1344 .H84 2004 (circ. desk).

Vernon's Oklahoma Forms and *Vernon's Oklahoma Forms 2d.* (St. Paul: West Group). OCU Call # KFO 1268 .V461. The first series is arranged as one large set with an index at the end of the last volume. The second series is arranged by practice area and is broken down into several multi-volume sets with a paper index with one volume covering estate planning. (available on CD-ROM – CD tower in ref, in ref and circ. desk). Available from the Westlaw database (VRN-OKFORM).

Family Law – KF 531-535

Atkinson, Jeff, *Modern Child Custody Practice*, 2nd ed. (Charlottesville, VA: Lexis, 2000 -). OCU Call # KF 505.A98. Forms and checklists are included. Available from LexisNexis (FAMILY;MCCPRC).

BNA's Family Law Reporter (Washington D.C.: BNA, 1974 -) OCU Call # KF 503.4F3. A weekly newsletter provides current awareness, reference and tax file provides the text of laws, regulations and forms and additional forms and sample letters are found in the practice aids section. (description from Svengalis). Cost is \$1,000 per year.

Clark, Homer H., Jr., *The Law of Domestic Relations in the United States*, 2nd ed. (St. Paul: West, 1987 -). OCU Call # KF 504.Z9C5. This two volume work provides more depth than the hornbook by the same author. Please note that this work has not been updated since 1987. Cost is \$200. The hornbook under the same title is found at OCU Call # KF 504.Z9C52 (circ. desk).

Feder, Robert D., *Valuation Strategies in Divorce*, 4th ed. (New York: Aspen, 1997 -). OCU Call # KF 532.7.V35. Written by a practitioner includes a disk of sample legal forms. (description from Svengalis). Cost is \$330 and \$155 to update. Also available from Lois Lawschool.

Gold-Bikin, Lynne Z, et al., *Divorce Practice Handbook* (Charlottesville, VA: Lexis, 1994 -). OCU Call # KF 535.G65. Written by practitioners and includes practice aids, forms, checklists and a model client information manual. (description from Svengalis). Cost is \$80.

Haralambie, Ann M., *Handling Child Custody, Abuse and Adoption Cases* (St. Paul: West, 1993 -). OCU Call # KF 547.H37. Written by a Certified Domestic Relations Specialist practicing in Arizona. (description from Svengalis). Cost is \$200 and \$120 to update.

Krause, Harry D., *Family Law in a Nutshell*, 4th ed. (St. Paul: West, 2003) OCU Call # KF 505.Z9.K7 (circ. desk).

Lindley and Parley on Separation Agreements and Antenuptial Contracts, 2nd ed. (New York: Matthew Bender, 2000 -). OCU Call # KF 535.L5 (1st edition) 2nd edition is available from LexisNexis (FAMILY;LESPAC).

Rice, Larry, *The Complete Guide to Divorce Practice: Forms and Procedures for the Lawyer*, 2nd ed. (Chicago: ABA, 1998). OCU Call # KF 533.5.R52. Cost is \$125.

Snyder, Marvin, *Value of Pensions in Divorce*, 3rd ed. (New York: Aspen, 1999 -) OCU Call # KF 532.7S69. Cost is \$170. Also available from Lois Lawschool.

Relevant Uniform Laws are found in the American Law Institute's *Uniform Laws Annotated* (St. Paul: West, 1968 -) OCU Call # KF 165.A5 (ref).

The LexisNexis Family Library contains the Matthew Bender treatises including: Family Law Litigation Guide with Forms: Discovery, Evidence, Trial Practice (FAMILY;FAMLLT) and Valuation and Distribution of Marital Property (FAMILY;VALDIS), Child Custody Visitation Law and Practice (FAMILY;CCVLWP); relevant uniform laws; and, other relevant primary and secondary sources.

Lois Lawschool contains: Select Aspen family law treatises; Forms & Checklists; Valuing Specific Assets in Divorce; Psychological Experts in Divorce Actions; QUADRO Handbook; and, a number of other databases.

Westlaw provides access to the American Law Institute's Principles of the Law of Family Dissolution: Analysis and Recommendations (ALI-FAMDISS); Qualified Domestic Relations Orders (QDRO); RIA Tax Advisors Planning System Title 30: Divorce: Valuation, Tax and Financial Strategies (RIA-TAPSDVC); and, West's McKinney's Forms – Matrimonial and Family Law (MCF-MFL); and, other relevant primary and secondary sources.

Oklahoma Resources – Family Law

2005 OBA/CLE Form Book (Oklahoma City: Continuing Legal Education Dept., Oklahoma Bar Association, 2005). OCU Call # KFO 1268.033 2005 (circ. desk with a companion CD-ROM in the CD tower in ref). Has a family law section.

Grande Macros, a computer program that creates Oklahoma specific family law forms:

<http://www.dougloudenback.com/grande1.htm>

Oklahoma Department of Human Services Unofficial Child Support Guidelines Calculator and Forms: <http://www.okdhs.org/childsupport/guidelines/index.htm>

Harrington, Michelle C., *Oklahoma Family Law: Direct & Cross Examination Suggested Questions, Ideas & Outlines* (Dallas: Imprimatur Press, 2004) OCU Call # KFO 1294.A7.H37.

West's Oklahoma Family Law, 2002-2003 ed. (St. Paul : West) OCU Call # KFO 1294.A29 (circ. desk) Contains the text of statutes frequently consulted by domestic law practitioners.

Oklahoma Family Law Formbook (Oklahoma City: OBA, 1989) OCU Call # KFO 1300.A65. (LLS)

OBA Family Law Section Practice Manual (Judges Version) (Oklahoma City: OBA, 2003) OCU Call # KFO 1291.A1.O23. This version does not include forms. You can purchase the version with forms from the OBA.

Insurance Law – KF 1146 – 1238

Appleman, John A. and Jean Appleman, *Insurance Law and Practice*, 2nd ed. (Charlottesville, VA: Lexis, 1941 -). OCU Call # KF 1164.A76. The standard insurance law treatise, along with Couch. John Appleman was the former head of the State Farm legal department. The work is now updated by his daughter who is a law professor. Other academics are writing pocket parts to update the massive work. (description from Svengalis). Cost is \$1,440 and \$500 to update. Also available from LexisNexis (INSURE;APLMAN).

Ashley, Stephen S., *Bad Faith Actions*, 2nd ed. (St. Paul: West, 1998 -). OCU Call # KF 1301.5.I58. An analysis of bad faith law as applied in the fifty states. Includes strategies, tactics, procedures and forms. (description from Svengalis). Cost is \$180 and \$90 to update. Available from Westlaw (BFA).

Couch on Insurance, 3rd ed., Russ, Lee R. and Thomas F. Segalla, eds. (St. Paul: West, 1995 -). OCU Call # KF 1160.5.C73. The standard insurance law treatise, along with Appleman. Covers procedural and substantive issues at the state and federal levels. Couch has been cited by courts a relatively similar amount of times as Appleman. (description from Svengalis). Cost is \$1,600 and about the same to update. Available from Westlaw (COUCH).

Dobbyn, John F., *Insurance Law in a Nutshell*, 4th ed. (St. Paul: West, 2003). OCU Call # KF 1164.3.D6 (circ. desk).

Insurance Settlement Handbook (Costa Mesa, CA: James Publishing, 1990 -). OCU Call # 1164.I58. Cost is \$100 and \$70 to update.

Keeton, Robert E. and Alan I. Widiss, *Insurance Law: A Guide to Fundamental Principles, Legal Doctrines and Commercial Practices* (St. Paul: West, 1988 -). OCU Call # KF 1164.K37 (circ. desk). The student hornbook.

Miller, Clinton E., *How Insurance Companies Settle Cases* (Costa Mesa, CA: James Publishing, 1989 -). OCU Call # KF 1164.M55. Written by an insurance consultant and expert witness with extensive experience. Sample forms, checklists and letters are included. (description from Svengalis). Cost is \$100 and \$60 to update.

Miller, Susan J. and Philip Lefebvre, *Miller's Standard Insurance Policies Annotated* (Hartford, CT: Legal Research Systems, 1986 -). OCU Call # KF 1160.M54. Collection

of personal and commercial insurance policies with citations to cases that have cited and interpreted them. (description from Svengalis). Cost is \$550 and \$300 to update. Available from LexisNexis (INSURE;MILINS).

Windt, Allan, D., *Insurance Claims and Disputes: Representation of Insurance Companies and Insureds*, 4th ed. (St. Paul: West, 2001 -). OCU Call # KF 1164.W56. Cost is \$275 and \$70 to update. Available on Westlaw (INCD).

The LexisNexis Insurance Library contains: ISO Policy Forms (INSURE;ISOFRM); Matthew Bender treatises; and, other relevant primary and secondary sources.

Lois Lawschool contains select Aspen insurance law treatises and other materials. OCU Law Students, Faculty and Staff should contact a reference librarian for access.

Westlaw contains: Handbook on Insurance Coverage Disputes (ICD); ISO State Filing Handbooks (ISOSFH-ALL); Law and Practice of Insurance Coverage Litigation (LPINLIT); Litigation and Prevention of Insurer Bad Faith (LPIBF); and, other relevant primary and secondary sources.

Oklahoma Resources – Insurance Law

Search the library catalog for Oklahoma CLE materials on insurance law.

Personal Injury – KF 1246 – 1327

American Law Institute's *Restatement of Law Second: Torts* and *Restatement of the law Third: Torts Apportionment of Liability* (St. Paul: West, 1965 -). OCU Call # KF 395 (reference). Also available in LexisNexis (TORTS;RESTAT).

Dobbs, Dan B., *The Law of Torts* (St. Paul: West, 2000 -). OCU Call # KF 1250.D59. This work is a complete revision of the classics *Prosser on Torts* and *Prosser and Keeton on Torts*. Cost is \$200 for the two volume set and \$52 for a single volume hornbook.

Eades, Ronald W., *Jury Instructions on Damages in Torts* (Newark, NJ: Lexis, 1998, library no longer subscribes). OCU Call # KF 8984.E23. Additional titles include *Jury Instructions on Products Liability*; *Jury Instructions on Automobile Negligence*; *Jury Instructions on Medical Issues*.

Harper, Fowler, V., et al., *The Law of Torts*, 2nd ed. (New York: Aspen, 1986 -). OCU Call # KF 1250.H37. This work is very scholarly in nature with citations to the restatements, cases, statutes and secondary authority. (description from Svengalis). Cost is \$900 and \$400 to update.

Kionka, Edward J., *Torts in a Nutshell*, 3rd ed. (St. Paul: West, 1999). OCU Call # KF 1250.Z9K53 (circ. desk).

Lee, J.D. and Barry A. Lindahl, *Modern Tort Law: Liability & Litigation*, 2nd ed. (St. Paul: West, 1990 -). OCU Call # KF 1250.L44. Written by a practitioner, adjunct

professor and past president of the Association of Trial Lawyers of America. A low cost alternative for someone who did not need the extensive treatment of the Speiser or Minzer titles. (description from Svengalis). Cost is \$575 and \$100 to update. Available on Westlaw (MTLLL).

Minzer, Marilyn, K., *Damages in Tort Actions* (New York: Matthew Bender, 1982 - Library dropped in 1992). OCU Call # KF 1250.D35. One of the most extensive treatises available. Written by over 25 individual authors this work covers all aspects of tort law and procedure in 150 chapters. (description from Svengalis). Cost is \$1,600 and \$1,200 to update. Available on LexisNexis (TORTS;DAMTOR).

Speiser, Stuart M., et al., *The American Law of Torts* (St. Paul: West, 1983 -). OCU Call # KF 1250.S568. This treatise covers torts from a broad perspective including legal questions that overlap into other areas of law. Significant cases from the colonial period to 1975 are mentioned and all cases from all jurisdictions are included from 1975 – present. Citations to ALR and Am. Jur. are included. (description from Svengalis). Cost is \$1050 and \$500 to update.

Stein, Jacob A., *Stein on Personal Injury Damages, 3rd ed.* (St. Paul: West, 1997 -). OCU does not have. Cost is \$650 and \$500 to update. Available on Westlaw (STEIN).

The LexisNexis Torts Library contains: Jury Verdicts; Defense Research Institute publications; the Matthew Bender treatises; Mealey's Litigation Reports; and, other relevant primary and secondary sources.

Lois Lawschool contains select Aspen treatises and other relevant primary and secondary sources. OCU Law Students, Faculty and Staff should contact a reference librarian for access.

Westlaw contains: the Am Jur Proof of Facts; Am Jur Trials; Am Jur Pleading and Practice Forms; ALRs; Causes of Action; Pattern Discovery; Pattern Discovery for Motor Vehicles, Premises Liability and Tort Actions; and, other relevant primary and secondary sources.

Oklahoma Resources – Personal Injury

2005 OBA/CLE Form Book (Oklahoma City: Continuing Legal Education Dept., Oklahoma Bar Association, 2005). OCU Call # KFO 1268.033 2005 (circ. desk with a companion CD-ROM in the CD tower in ref). Contains a section on auto accidents.

Oklahoma Products Liability Forum (Norman: University of Oklahoma College of Law, 1993). OCU Call # KFO1397.7.A75O5 1993 (lower level south).

Search the catalog for Oklahoma CLE materials.

Tax – KF 6220 – 6795

OCU subscribes to the RIA Checkpoint Academic Advantage Library and the CCH Internet Tax Research Network. Both are accessible on campus and off from the library's databases page.

Tax Looseleaves Organized by Subject

Federal Tax Coordinator 2d (New York: RIA, 1977 -). OCU Call # KF 6285.R44. This looseleaf publication is organized according to subject and not Code section. Five indexes provide access by subject matter, Code section, regulation, ruling, and case law. Cost is \$2,410 and about \$2,100 to update. Available from Westlaw (RIA-FTC).

CCH Federal Tax Service (Chicago, CCH, 1993 -). OCU Call # KF 6285.B445. This looseleaf publication is also organized by subject and not Code section. Compilation volumes contain editorial comment and references to primary sources.

Tax Looseleaves Organized by Code Section

RIA's United States Tax Reporter (New York: RIA, 1992 -). OCU Call # KF 6285.P7. A looseleaf publication devoted entirely to income tax and organized by code section. The relevant code section is reproduced along with relevant legislative history, references to primary authority and editorial comment. Includes a subject, case and rulings index. Cost is \$2,600 per year. Available from Westlaw (RIA-USTR).

CCH Standard Federal Tax Reporter (Chicago: CCH, 1945 -). OCU Call # KF 6365.S71. A looseleaf publication devoted entirely to income tax and organized by code section. The relevant code section is reproduced along with relevant legislative history, references to primary authority and editorial comment. Includes a subject, case and rulings index. Cost is \$2,600 per year.

Additional Tax Treatises

BNA Tax Management Portfolios (Washington D.C.: BNA, 1971 -). OCU Call # KF 6289.A1.T35. This series covers individual tax topics in great detail in individual portfolio publications. The color of the portfolio cover indicates its coverage. Red deals with individual income tax; green covers estates, gifts or trusts; and, black deals with foreign income. Each color series has a Code section, subject and topic index. Cost is \$5,173 per year. Available from Westlaw but not accessible through the current academic subscription.

Mertens, Jacob, *The Law of Federal Income Taxation* (St. Paul: West, 1954 -). OCU Call # KF 6365.M3. The most authoritative tax treatise most often cited by courts. The numbered volumes are a subject encyclopedia of tax law. The Code volumes reproduce sections of the Code along with historical notes. Code commentary volumes are organized according to Code section and provide editorial comment and explanation of Code sections. The tables volume contains a Code, regulations and rulings index. This publication is updated less frequently than the CCH or RIA looseleaves. Cost is \$2,600 and \$1,800 to update.

Rabkin, Jacob and Mark H. Johnson, *Federal Income, Gift and Estate Taxation* (New York: Matthew Bender, 1942 -). OCU Call # KF 6335.A6.R32. This encyclopedic service is unique for providing complete sets of relevant committee reports for Code sections. Topic, subject, Code, case and ruling indexes are also included. Cost is \$1,220 and \$900 to update. Available from LexisNexis (FEDTAX;FIGETX).

Bittker, Borris I. and Lawrence Lokken, *Federal Income Taxation of Estates and Gifts* (Boston, Mass.: Warren, Gorham & Lamont, 1999-). OCU Call # KF 6335.B48. This treatise focuses on providing insight into the policies behind tax laws. Available from Westlaw (WGL-IEG).

The LexisNexis Federal Tax Library contains: Kleinrock materials, Matthew Bender treatises and other relevant primary and secondary sources.

Westlaw tax materials include: select BNA databases (not available through academic subscription); RIA publications; Warren, Gorham & Lamont treatises; and, other relevant primary and secondary sources.

(Descriptions used in this section were adapted with permission from assignments used in Professor Judson Temple's Income Tax course).

Oklahoma Resources – Tax

Search the library catalog for relevant Oklahoma CLE materials.

Texas Legal Research Resources – KFT (Generally Lower Level South)

Books about Texas Legal Research

Spencer Simmons, *Texas Legal Research* (Durham: Carolina Academic Press, 2009) OCU Call # KFT 1275.S56.

Brandon D. Quarles and Matthew C. Cordon, *Legal Research for the Texas Practitioner* (New York: Hein, 2003) OCU Call # KFT 1275.Q37 (LLS). Includes an extensive discussion of the intricacies of Texas legal research and an appendix of law libraries in Texas with location and contact information.

Texas Research Guides

Oklahoma City University Law Library Texas Legal Research Guide, accessible at: http://www.okcu.edu/law/lawlib/library_researchguides.html

University of Houston O'Quinn Law Library research guides include: Texas Legal Ethics Research, accessible at: <http://www.law.uh.edu/Libraries/guides.htm>

The South Texas College of Law's Fred Parks Law Library research guides include: Texas Administrative Law, Texas Constitution and Statutes, Texas Legislative History

and Useful Reference Sources on Texas Legal History, accessible at:
<http://www.stcl.edu/library/LibraryGuidesFoyer.html>

Southern Methodist University Deadman School of Law Underwood Law Library's research guides include: Texas Statutes, Texas Superseded Statutes and Codes, Texas Legislative History, Texas Administrative Law, Texas Petition for Review, Opinions of the Texas Attorney General, Ethics Opinions of the State Bar of Texas, Small Claims Court – Texas, Living Wills in Texas, Texas Lemon Law, Texas Deceptive Trade Practices Act, Child Support Laws in Texas and Divorce in Texas, accessible at:
<http://library.law.smu.edu/resguide/index.html#Texas%20Law>

Texas Tech University Law Library research guides include: Finding Texas Legal Forms, Texas Rules and Texas Administrative Rules and Regulations, accessible at:
<http://www.law.ttu.edu/lawsite/library/ResearchSeries.asp>

Jamail Center for Legal Research at the Tarlton Law Library at the University of Texas at Austin research guides include: Finding Texas Law, Texas Death Penalty Law and access to the Texas Constitutions Collection, accessible at:
<http://tarlton.law.utexas.edu/vlibrary/index.html#subject>
(portions of this guide were adapted from the Finding Texas Law guide)

Texas Statutes

Texas has revised statutes and a civil code. The Texas Legislative Council has been working since 1963 to incorporate all provisions of the revised statutes into the civil code. Disposition tables show the location of revised statute material in the civil code. Derivation tables show where code provisions were located in the statutes. Disposition and derivation tables are found in the revised statutes. The statutes and the code are officially known as:

Texas Revised Civil Statutes Annotated (aka: Vernon's or the Black Statutes)(LLS)
Texas Codes Annotated (LLS)

Texas Session Laws

Vernon 's Texas Session Law Service (pamphlet publication)
General & Special Laws of Texas (final publication)

Texas Cases

“The Texas judiciary consists of the Supreme Court of Texas, the Texas Court of Criminal Appeals, fourteen courts of appeals, district courts, constitutional county courts, county courts at law, probate courts, municipal courts and justice of the peace courts.”¹
For more information about the court system consult the guides available from the Web site of the Office of Court Administration, accessible at: <http://www.courts.state.tx.us/>

¹ Brandon D. Quarles and Matthew C. Cordon, *Legal Research for the Texas Practitioner* 73 (New York: Hein, 2003).

Cases are published in the following:

South Western Reporter (LLN)
Texas Reports
Texas Criminal Reports
Texas Court of Appeals Reports
Texas Digest (LLS)
Texas Digest, 2d (LLS)

Texas Administrative Law

Texas administrative law is found in the *Texas Register* and the *Texas Administrative Code*. Both are available in print and from the Texas Secretary of State's Web site, accessible at: <http://www.sos.state.tx.us/>

Texas Attorney General Opinions

Accessible from the AG's Web site at: <http://www.oag.state.tx.us/>

Texas Encyclopedias

Texas Jurisprudence, 3rd (St. Paul: West, 2000)(LLS) library dropped in 2001 but available from Westlaw (TXJUR).

Texas Practice Guides

Herasimchuk, Cathleen C., *Texas Rules of Evidence Handbook* (Houson: Jones Publishing, 2000) OCU Call # KFT 1740.T39.

O'Connor's Litigation Series

O'Connor's Texas Civil Appeals: Practice Guide and Annotated Rules of Appellate Procedure with Forms (Dallas: American Lawyer Media, 2005) OCU Call # KFT 1755.A352 (reserve).

O'Connor's Texas Rules Civil Trials: Practice Guides & Annotated Rules of Civil Procedure and Evidence (Dallas: American Lawyer Media, 2005) OCU Call # KFT 1729.AZ (reserve).

West's Texas Practice Guides are more practice oriented than the treatise series. They include forms and checklists. The series is available through Westlaw in the Texas database. OCU has the following two titles in print:

Texas Practice Guide: Alternative Dispute Resolution OCU Call # KFT 1760.3 L49
Texas Practice Guide: Discovery OCU Call # KFT 1737 K44.

Titles OCU does not have in print but that are accessible through Westlaw

Texas Practice Guide: Civil Appeals
Texas Practice Guide: Civil Pretrial
Texas Practice Guide: Civil Trial
Texas Practice Guide: Creditors' Rights

Texas Practice Guide: Evidence
Texas Practice Guide: Family Law
Texas Practice Guide: Personal Injury
Texas Practice Guide: Probate

Matthew Bender Series

This extensive series of legal treatises covering Texas law is available from LexisNexis. Consult the Directory of Online Services to view a list of titles.

Texas Form Books

Texas Jurisprudence Pleading and Practice Forms, OCU Call # KFT 1730 A65 (dropped in 1992). Available from Westlaw (TXPP)
West's Texas Forms, available in Westlaw (TXFORMS)
Stevenson's Texas Legal Practice Forms
Texas Family Law Practice Manual
Legal Form Manual for Real Estate Transactions
Texas Criminal Practice Guide

Texas Jury Instructions

Texas Pattern Jury Charges
Pattern Jury Instructions Civil and Criminal Cases
Texas Pattern Jury Charges
Texas Practice Series: The Jury Charge for Texas Civil Litigation. Westlaw (TXPRACJIC).

Texas Legal Directories

Texas Legal Directory (Legal Directories Publishing Co., 2004) OCU Call # JK 4830.T38. (reference) Contains information about attorneys, pictorial directory of judges and courthouse contact information.

Texas Treatises

Dorsaneo, William V., *Texas Civil Procedure: Pretrial Litigation* (New York: Matthew Bender, 1999) OCU Call # KFT 1737.D67 (casebook on reserve)

Smith, Earnest E., *Texas Law of Oil and Gas* (Lexis Publishing, 2000 – no longer updated) OCU Call # KFT 1485.A1.

West's Texas Practice Series are essentially treatises focusing on substantive areas of Texas law. OCU has only the following 2 volumes:

Criminal Forms & Trial Manual. OCU Call # KFT 1775 A65 M3 (LLS)
Handbook on Texas Discovery Practice, OCU Call # KFT 1737 H36 (LLS)

Other titles in the series OCU does not have:

Guide to the Texas Rules of Evidence: Civil & Criminal
Land Titles & Title Examination; Remedies: Injunctions & Other Extraordinary Proceedings

Texas Law of Wills
Texas Methods of Practice
Probate & Decedent's Estates
Business Organizations
Property Taxes
Municipal Law & Practice
Civil Pre-trial Practice
Consumer Rights & Remedies
Juvenile Law & Practice
Texas Civil Trial & Appellate Procedure
Handbook of Texas Family Law
Jury Charge in Texas Civil Litigation
County & Special District
Workers' Compensation Law & Practice
Criminal Practice and Procedure
Medical Malpractice
Environmental Law

Texas Citation Manual

Texas Rules of Form, 10th ed., Texas Law Review, eds. OCU Call # KFT 1275.T4 (reserve). Intended to supplement *The Bluebook* and provide additional guidance in citing Texas materials.

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