

Copying and Printing

To ensure the continued availability of materials for the OCU Law Faculty and Students, we regret that we are unable to lend materials to public. However, reasonable copying of the materials held by the library may be accomplished at copiers. Black and white copies cost 10 cents each and color copies cost 40 cents each. Copiers are located on in both wings of the Main Floor. Both copiers accept change or copy cards sold at the Circulation Desk.

Computer Services

- Shepard's Citations Service is a powerful research tool that instantly updates the current status and precedential history of primary and secondary legal materials. A Public Access Shepard's Terminal is located in the Reference Wing on the Main Floor.
- A dedicated terminal in the Reference Wing provides access to a variety of resources containing legal forms as well as the databases listed in this guide.
- Word processing is not available on any public library computers. Check with your local public library for this service.

Contacts

Circulation Desk	208-5271
Computer Lab	208-5139
Interlibrary Loan	208-5915
Reference	208-6030
Fax	208-5172
Email	circdesk@okcu.edu

Regular Hours

Hours are subject to change. View the most recent schedule at:

http://www.okcu.edu/law/lawlib/library_geninfo.php#hours

Reference Librarians

Lee Peoples
Associate Director
208-6030
lpeoples@okcu.edu

Karen Kalnins
Reference Librarian
208-5174
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Darla Jackson
Head of Reference and Access Services
208-5915
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**OKLAHOMA CITY UNIVERSITY
SCHOOL OF LAW**

Library Services for

Public Patrons

www.okcu.edu/law/lawlib

Databases (available on campus)

- **WorldCat** - A catalog of over 27,000 Libraries.
- **EBSCO**- A collection of non-legal news, science, and business databases.
- **Legal Trac**- An index to legal periodicals with some periodicals in full text.
- **Hein Online**- A database of legal periodicals and the Federal Register from 1936-1980.
- **Index to Legal Periodicals**- Indexes legal periodicals from 1980 – present.
- **J-Stor**- A searchable full text database on non-law related journals.
- **LexisNexis Congressional & Serial Set**- Current legislative materials and a historical collection going back 180 years in full text.
- **LLMC Digital**- A database of older Federal executive, judicial and legislative materials.
- **News Bank**- A database of over 500 national newspapers.
- **RIA Checkpoint & CCH Internet Tax Research NetWork** – A collection of tax research resources.
- **Foreign Law Guide & Constitutions of the Countries of the World** – Comprehensive information about foreign legal systems.

Pro Se Collection

People representing themselves in a court proceeding without the assistance of an attorney are called pro se litigants. To support pro se litigants, we maintain a special and separate collection of materials in the Reference Wing. The pro se collection includes materials from commercial publishers that specialize in the creation of guides and handbooks for non-lawyers. Additionally, the public access computer located next to the pro se collection allows pro se litigants to access legal forms from a variety of resources.

Library Catalog

The library catalog is accessible online at: http://www.okcu.edu/law/lawlib/library_northstarlibrarycatalog.php

The online catalog allows you to search the library's collection. If you need assistance using the catalog, please contact the reference staff.

Physical Layout

Lower Level North

Federal and State Reporters and Digests and American Law Reports.

Lower Level South

Select State Statutes and Digests, Oklahoma Collection, Oklahoma CLEs, and Microforms.

North Reference

Oklahoma and Federal Statutes, Session

Laws, administrative law materials, forms and encyclopedias.

1 South Periodicals

Arranged alphabetically by title.

2 North and 3rd Floor

Treatises and other classified materials.

3 Lobby

Native American Collection

Detailed maps of the levels of the library are available at:

<http://www.okcu.edu/law/lawlib/pdfs/map.pdf>

A virtual tour is also available at:

<http://www.okcu.edu/law/lawlib/VirtualTour.php>

User Guides and Links

- Library User Guides are available at: http://www.okcu.edu/law/lawlib/library_researchguides.php

Materials not held by the Library

If the Law Library does not have a resource you need, it may be available from another library. You may check for availability of the resources at your local public library. If the public library does not hold the resource, the public library staff may be able to assist you in requesting the resource from another library through Interlibrary Loan.