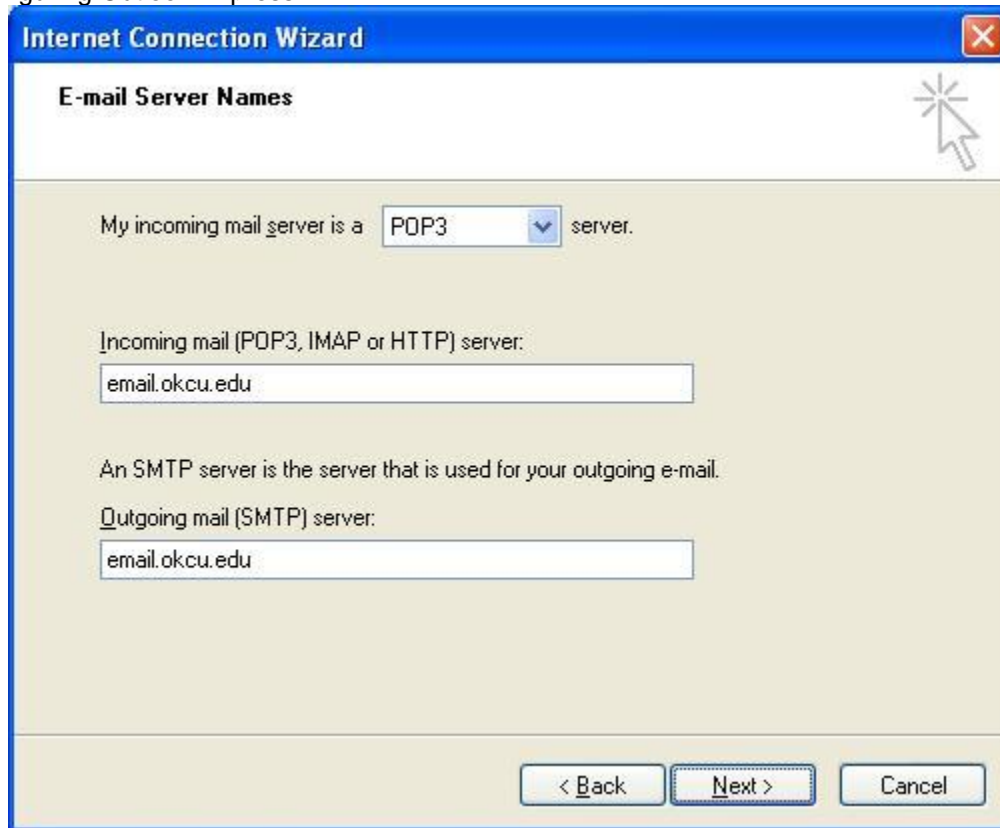


Configuring a POP Client for OCU Email

If configuring your e-mail client to use the POP protocol to communicate with OCU's mail server, you will need to enter "email.okcu.edu" as your incoming and outgoing server names. Here is what it would look like if configuring Outlook Express:



The screenshot shows the "Internet Connection Wizard" dialog box, specifically the "E-mail Server Names" step. The window has a blue title bar with the text "Internet Connection Wizard" and a close button (X) in the top right corner. The main area is light beige and contains the following text and controls:

- E-mail Server Names** (Section Header)
- My incoming mail server is a server.
- Incoming mail (POP3, IMAP or HTTP) server:
- An SMTP server is the server that is used for your outgoing e-mail.
- Outgoing mail (SMTP) server:

At the bottom of the dialog box, there are three buttons: "< Back", "Next >", and "Cancel".

Additionally, make sure to edit the properties of your eMail account settings and select the option to authenticate prior to sending an eMail message. This option must be selected to be allowed to send messages out. In Outlook Express, the option is shown below:

