



Star Checklist

For Oklahoma City University Graduate Students



1 LOG INTO BLUELINK & SET UP OCU EMAIL

BlueLink gives you important information about your OCU student email account, enrollment, financial aid, announcements, and more. Visit bluelink.okcu.edu for more information.

You should have received your BlueLink and OCU email login and passwords via email. If you have not received these, please contact your graduate admission counselor for help.

The first time you log into BlueLink, please set up your security profile by clicking on “My Questions and Answers Profile.”

Need help? Please contact the Campus Technology Helpdesk at 405.208.5555

2 CONTACT YOUR ACADEMIC ADVISOR

As a graduate student, your assigned academic advisor handles all of your enrollment and degree planning. Your advisor should be listed on your admission letter. Please stay in touch with your advisor and keep them informed of your educational and professional goals and plans.

If you need help finding your advisor, please contact your graduate admission counselor.

3 FINANCIAL INFORMATION

File the FAFSA

Graduate financial aid works a little different than undergraduate financial aid, but it still begins with filing the FAFSA (Free Application for Federal Student Aid—FAFSA.ED.GOV). Once you have completed your FAFSA, contact Student Financial Services at 405.208.5211.

Student Accounts Office

Visit with the Student Account Services Office in order to discuss payment options. 405.208.5211

4 STUDENT HEALTH INSURANCE REQUIREMENT

OCU requires that all students maintain health insurance coverage as a condition of enrollment. The insurance fee for the OCU SHIP (Student Health Insurance Plan) is automatically billed to your student account each semester.

If you already have health insurance coverage that meets the university's requirements, there is a SHIP waiver available, which will allow you to waive the university's SHIP and maintain your current insurance coverage.

More info: okcu.edu/students/health/insurance.

5 IMMUNIZATION REQUIREMENT

Oklahoma law requires all students—including grad students—to be vaccinated:

- Hepatitis B
- MMR (Measles, Mumps, Rubella)

Physician Assistant, Nursing, and on-campus students require proof of additional vaccination.

The Campus Health Clinic requires an immunization record on file before August 1.

You can mail your immunization record to:

OKCU Admissions

2501 N. Blackwelder Ave., Oklahoma City, OK 73106

Please be sure to include your **name**, **Student ID Number**, and **date of birth** on the records.

You can also upload it to the secure document upload site under the Financial Aid Tab within BlueLink.

6 SUBMIT FINAL DOCUMENTS

Please check with your graduate admission counselor to determine if you need to submit any final, official documents following your admission. OCU requires all students to have final, official transcripts from each institution attended. These transcripts are also required to be on file with the university by the Department of Education before you can receive any federal financial aid.

7 STUDENT ID

The StarCard is the official ID card of OCU. Pick up your StarCard after enrolling in courses prior to the start of classes. Your StarCard can be picked up at the Student Accounts office on the 3rd floor of the Administration Building.

Your StarCard gives you access to:

- Check out materials at the Dulaney-Browne Library
- Printing at computer labs
- The Aduddell Fitness Center
- On-campus events

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PROGRAM SPECIFIC NOTES

MUSIC STUDENTS

Look over the schedule of Advisory Exams, Performance Leveling, Instrumental Ensemble Chair Placement, and Dance Leveling occurring August 13-18. There is also a mandatory Academic Orientation before classes start. Orientation is Wednesday, August 14, at 6:30 p.m. For more information, please visit okcu.edu/music/admissions/incoming-students/graduate.

Doctoral Nursing Students

All students in DNP and PhD nursing programs are required to attend the three-day on-campus Doctoral Intensives prior to each semester. For academic year 2019-20, intensive dates are August 15-17, 2019; January 9-11, 2020; and May 21-23, 2020. Check with Brenda Hedrick (bhedrick@okcu.edu) or your advisor for more detailed information.

MFA Creative Writing Students

All MFA students are required to attend 10-day residencies each January and July on campus. 2019-2020 intensive dates are July 5-14, 2019; January 2-11, 2020; and July 2020 (TBD). Contact Jeanetta Mish (jcmish@okcu.edu) for more detailed information.

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OCU CAMPUS RESOURCES

A. Campus Parking

OCU annual parking permits are good from August-July of each year. Parking permits are required of any student, staff, or faculty wishing to park on campus. The permits are available for purchase at the Student Accounts Office beginning in August. okcu.edu/financialaid/parking-permit

B. On-Campus Housing & Dining

Full-time graduate students are eligible to apply to live on campus in our university apartments. For more information, visit okcu.edu/residencelife. All grad students are eligible for a commuter meal plan in the cafeteria. For more information, visit dineoncampus.com/ocudining.

C. Campus Bookstore

The University Campus Store is your one-stop shop for textbooks, merchandise, and everything OCU related. The store is located on the lower level of the University Center. For more information, please visit okcu.edu/campusstore.

D. Fitness Center

The Aduddell Fitness Center is free for grad students with the use of your Star Card. For fitness center hours, visit: okcu.edu/intramural/aduddell.

E. Student Disability Services

Campus Disability Services is located in the Dulaney-Browne Library. Reasonable modifications in the classroom and other facilities around campus will be provided for students with documented disabilities. Assistive technology for those with vision impairments and learning disabilities is also available. Students with disabilities who wish to access these services must initiate their request by contacting the Campus Disability Services office.

WELCOME TO OCU!

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