

Student's Name: _____	Student ID #: _____
Date: ____/____/____	OCU email: _____

*****APPLICATION IS FOR STUDENTS IN THE RED EARTH MFA CREATIVE WRITING PROGRAM*****

STUDENTS WHOSE FINANCIAL AID REFUNDS HAVE BEEN DELAYED DUE TO UNFORESEEN CIRCUMSTANCES MAY APPLY FOR AN EMERGENCY ADVANCE. THE TERMS AND CONDITIONS OF THE EMERGENCY ADVANCE ARE:

- One Advance per Semester. Approval is based upon your financial aid eligibility. You must have enough financial aid pending to repay the Advance and all other university charges.
- **Applications must be submitted prior to the beginning of the residency.** • Return in person or by regular mail to: Student Financial Services, 2501 N. Blackwelder, Oklahoma City, OK 73106. Documents may also be submitted by using the Student Financial Services Document Upload System within BlueLink.
 - Fall deadline is June 25th
 - Spring deadline is December 15th
- **Applications will not be approved without supporting documentation pertaining to amount requested.**
 - Copy of bill in student's name from hotel for Spring residency **ONLY**
 - Copy of Mapquest showing roundtrip mileage if commuting for either residency
 - Any other documentation applicable to request
- Funds will be electronically deposited into your bank account. The release of money via direct deposit will occur daily. (Allow 2-3 business days for funds to arrive in your bank account.) In order to receive funds via direct deposit, bank routing information must be on file. Direct Deposit forms are available in the Student Accounts Office or online through your student log-in on BlueLink.

AMOUNT REQUESTED: \$ _____

I REQUEST AN ADVANCE FOR THE FOLLOWING TERM (Check One):

<input type="checkbox"/>	<input type="checkbox"/>
Fall	Spring

CERTIFICATION

I UNDERSTAND THESE FUNDS ARE BEING ADVANCED TO ME FROM MY EXPECTED STUDENT AID DISBURSEMENT AND WILL BE DEBITED WHEN THOSE FUNDS ARE DISBURSED. If my eligibility for federal aid changes or is cancelled after an Advance is approved and posted to my account, I will still be responsible for repaying the advanced funds to the university.

STUDENT SIGNATURE

DATE

OFFICIAL USE ONLY

Expected disbursement: _____
Decision (approve or deny): _____
FAO signature: _____

Current charges: _____
Amount Approved: _____
Date: _____

Received in SAS by: _____

Confirmed fund availability (initial) _____