

OKLAHOMA CITY UNIVERSITY

Information for new students in preparation for their arrival

*New Student
Information and
Pre-Arrival Packet
2016-2017*

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Welcome to Oklahoma City University!

Congratulations on your admission to Oklahoma City University! We are pleased that you have decided to make Oklahoma City University your “home” for the next few years. All of us in the International Admissions Office extend to you our warmest welcome to the United States, the state of Oklahoma, Oklahoma City, and Oklahoma City University. The entire staff of International Admissions is ready to help you make your personal, academic, social, and cultural transition.

I certainly hope that you will take advantage of your stay in the United States and explore the rich variety of opportunity available throughout the campus and the Oklahoma City community. I am sure you will meet and make friends with students who have come to OCU from nearly every state in the United States or well over 60 countries worldwide.

The purpose of this Pre-Arrival Packet is to provide you with useful information as you prepare to come to OCU and to answer as many questions as possible. You will also get the opportunity to participate in orientation shortly after you arrive.

Please take time to read this packet and contact us if you have additional questions.

Again, congratulations on your admission and best wishes for a safe trip to Oklahoma City. We will look forward to seeing you on our beautiful campus!

Best Regards,

Jennifer Kenyon

Director of International Admissions
Oklahoma City University

Oklahoma City University Mission Statement

Oklahoma City University embraces the United Methodist tradition of scholarship and service and welcomes all faiths in a culturally rich community that is dedicated to student welfare and success. Men and women pursue academic excellence through a rigorous curriculum that focuses on students' intellectual, moral, and spiritual development to prepare them to become effective leaders in service to their communities.

OCU Fast Facts

University founded in 1904

Campus is 104 acres located in the heart of Oklahoma City

Total enrollment is about 3800 students – 2100 undergraduate and 1700 graduate

Students from 50 all states in the United States and 60 countries around the world

11:1 student to faculty ratio

Average class size for freshman is only 17 students

All classes taught by professors, NOT teaching assistants

79% of faculty members hold the most advanced degree in their field

More than 60 undergraduate majors and more than 12 graduate degrees

46 National Athletic championships

60 student organizations

Rankings

Oklahoma City University is consistently ranked in the Top Tier of Master's-Level Universities by *U.S. News & World Report*.

- Top Tier Master's-Level programs in the West – *U.S. News & World Report*
- Consistently named one of "America's Best Colleges" – *U.S. News & World Report*
- Named one of "America's Best Christian Colleges"
- Named one of America's "Best College Buys"

Accreditation

Oklahoma City University is accredited by **The Higher Learning Commission of the North Central Association of Schools and Colleges**. <http://www.ncahlc.org/>

Other Accreditations

University Senate of the United Methodist Church

Oklahoma Commission for Teacher Preparation

Meinders School of Business

AACSB

Wanda L. Bass School of Music

National Association of Schools of Music

Kramer School of Nursing

National League for Nursing Accrediting Commission, Inc.

Oklahoma Board of Nursing

School of Law

American Bar Association

Association of American Law Schools

OCU Admissions Staff and Contact Information

International Admissions Office:

Phone: (405)208-5358

Fax: (405)208-5279

Email: IA@okcu.edu

Website: www.okcu.edu/international

Mailing Address:

Oklahoma City University

Office of International Admissions

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International Admissions Counselor

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Admission Requirements

Oklahoma City University seeks highly motivated, experienced professionals and students. Important factors to be considered are academic records, achievement on standardized tests, desirable traits of character and personality, and the interest and goals of the applicant in relation to the programs of study offered by the University.

Requirements vary by program. For more information on specific program admission requirements, please see the OCU website or contact an Admissions Counselor.

Definitions:

Regular Admission: Student is fully admitted with no conditions

Provisional Admission: Student is admitted and may begin full-time courses. Must meet additional requirements due to low English Proficiency score. Undergraduate students must maintain a 2.75 GPA for the first 24 credit hours. Graduate students must maintain 3.0 GPA for first 15 credit hours.

Conditional Admission: Student meets academic requirements but does not meet English Proficiency requirements. Student must attend ELS Language Centers and/or meet language requirements prior to enrollment.

Probation: Student is admitted and may begin full-time courses. Must meet additional requirements due to low GPA. Undergraduate students must complete 12 credit hours with “B” average. Graduate students must complete 9 credit hours with “B” average.

Important Dates and Program Costs Information

2016-2017 Important Dates

August 15, 2016: Residence Halls open for new students

August 16 – August 21: New student orientation “Stars Week”

August 29, 2016: 12:00 noon – 2:00 pm, New International Student Orientation

August 22: Fall semester begins

September 2: Last day to enroll for fall semester

December 12-16: Final Examinations Week

December 16: Last day of fall semester

December 22 – January 2, 2017: Winter Break, University Closed

January 6, 2017: Residence Halls Open

January 09: First day of Spring Semester Classes

January 20: Last day to enroll for spring semester

May 1-5, 2017: Final Examinations Week

May 6, 2017: Last day of spring semester

The most up to date information on important dates and university events can be found on the official OCU calendar: <http://www2.okcu.edu/calendar/Default.aspx>

2016-2017 Cost Information

Costs listed are estimates and are subject to change without notice.

Undergraduate

Costs are for one academic year (fall and spring semester only). Estimate based on 12-16 credit hour block tuition (\$925 per credit hour) and on-campus housing with meal plan.

Tuition and fees	\$31,086
Living Expenses	\$10,000
Books and Health Insurance	\$2,459
Total	\$43,545

Graduate

Costs are for one academic year (fall and spring semester only). Estimate based on 9 credit hours (\$590 per credit hour) and on-campus housing with meal plan. *Graduate programs have varying tuition rates from \$520/credit to \$936/credit. Most programs fall in to the cost structure listed here:

Tuition and fees	\$13,290
Living Expenses	\$10,000
Books and Health Insurance	\$2,459
Total	\$25,749

If any dependents (children or spouse) will be accompanying the student to the United States, an additional \$2000 must be shown on the financial statement for an accompanying spouse and \$1000 for each accompanying child.

The costs listed above are the costs that will be documented on the I-20, and are the University's best estimate for the costs the average student can expect their first academic year.

These costs are subject to change without notice.

What to Expect after You've Been Admitted

Congratulations! You've been admitted to Oklahoma City University! There are still several very important things to take care of:

1. Apply for your visa
2. Make housing arrangements and choose a meal plan
3. Make travel arrangements
4. Plan your arrival: schedule airport pickup and housing check-in, make sure you have all of your necessary documents.

Applying For a Visa

After you are admitted to the university, you will receive an admission letter as well as an I-20 form. You will use the I-20 form to obtain your F1 student visa. You can find more information on the Department of State website about applying for your F1 visa:

<http://travel.state.gov/content/visas/english/study-exchange/student.html#overview> and www.ice.gov/sevis

Steps to apply for your visa

1. Contact your local U.S. Consulate or Embassy to ask about the procedure to apply for an F1 student visa. A list of Consulates and Embassies can be found at <http://www.usembassy.state.gov/>
2. Once you receive your I-20, follow the U.S. Embassy/Consulate's instructions for scheduling an interview for your student visa. It is important to schedule your interview as far in advance as possible as visa processing times may vary. Many consulates recommend that appointments be made no more than 90 days from the intended date of travel, but some can make earlier arrangements.
3. Pay your SEVIS (I-901) fee. The fee is \$200. It can be paid online at <http://www.fmiffee.com>
4. Print the I-901 fee receipt
5. Complete the Online Nonimmigrant Visa Online Application (Form DS 160) <https://ceac.state.gov/genniv/> and pay the visa application fee.
6. Print the DS 160 visa application fee receipt
7. For your visa interview, bring the following documents: Form I-20, visa application form DS-160, a valid passport, one 2x2 photograph, your visa application fee receipt, the SEVIS I-901 fee receipt, and be prepared to provide the following:
 - a. Transcripts and diplomas from previous institutions attended
 - b. Scores from standardized tests required by OCU (such as TOEFL, IELTS, SAT, GRE, GMAT, etc.)
 - c. Financial evidence that shows you or your sponsor has sufficient funds to cover your tuition and living expenses during the period of study. Your financial statement should be for the amounts discussed in the cost section of this packet that are also listed clearly on your I-20 form. Financial statements can be provided in the form of bank statements, tax documents, loan or scholarship guarantees, etc.

- d. Proof of scholarships received
- 8. Be calm and answer any questions openly and honestly.

On-Campus Housing

Oklahoma City University provides four distinctive living and learning communities for undergraduates where students will find both private time and numerous opportunities to get connected to campus activities—and to build their own home away from home.

OCU offers both coed and same-gender facilities. Meal plans are required in each of the undergraduate facilities.

Students who are under 21 and not living with an adult guardian must live on campus.

We strongly encourage students to apply for on-campus housing as soon as they decide that they will be attending Oklahoma City University. On-campus housing is limited and has a tendency to fill up quickly. Students can submit their housing application and deposit online:

<https://secure.okcu.edu/registrar/housing/>

A \$200 deposit is required in order to reserve your housing. The deposit can be paid through your BlueLink account. After you are admitted, you will receive an email with your Student ID Number (B#), along with your BlueLink ID and Password and your OCU Email ID and Password. Once you have received that email, you can log in to your BlueLink Account, make a payment of \$200, and designate the payment as your housing deposit. **Housing will not be reserved unless a deposit is received.**

FRESHMEN & UPPERCLASSMEN HOUSING

[Oklahoma United Methodist Hall](#) is an exciting addition to on-campus housing. The hall is a coed facility for freshmen and upperclassmen.

[Banning Hall](#) is OCU's coed honors hall, offering housing for freshmen and upperclassmen honors students.

[Walker Hall](#) is OCU's women's hall, offering housing for freshmen and upperclassmen women.

[Smith Hall](#) is OCU's men's hall, offering housing for freshmen and upperclassmen men.

All dorms include all the necessary amenities for comfortable college life: high speed Internet access, laundry, big screen TV, microwaves, and games like pool and table tennis.

GRADUATE, LAW & UPPERCLASSMAN HOUSING

Students who are upperclassmen or graduate students can enjoy the freedom and amenities of independent apartment-living at [University Manor](#) and [Cokesbury Court](#).

AMENITY RENTALS

MicroFridge Rentals: Rent or purchase the 3-in-1 MicroFridge® and help protect the environment. OCU endorses the MicroFridge® 3-in-1 unit due to its Safe Plug® circuit protection and because it uses less energy. Rent or buy now and it will be in your room when you arrive. Additionally, OCU students can rent or buy bedding, linens, laptop locks, and safes.

For more information about housing and residence life, call the housing director at (405) 208-7907, or e-mail us at studentlife@okcu.edu. You can also visit the housing website: <http://www.okcu.edu/campus/residencelife/index>

Meal Plans

Good friends and good food are always on the menu at the Commons Food Court. More than just a place to eat, it offers great atmosphere and a wide variety of main dishes, sides, and desserts for every taste.

Vegetarian entrees are offered daily, as well as soup and a salad bar. A chef's station provides students with fresh, "straight-from-the-pan" meals such as hamburgers and fries, pasta, or stir-fry. Managed by Sodexo Food Service, the Commons Food Court always offers something good to eat.

And don't forget [Alvin's Café](#), an Oklahoma City University favorite! It offers a variety of signature deli sandwiches on freshly baked breads, salads and sandwiches to go, pastries, desserts, and snacks. Alvin's serves Starbucks' coffees and a variety of other delicious beverages and has a lounge where students can hang out.

Visit the OCU Dining Website for more information on OCU dining options: <https://ocudining.sodexomyway.com/>?

Students who live on-campus must purchase an OCU Meal Plan.

For more information about Meal Plans, visit our website: http://www.okcu.edu/campus/residencelife/where_to_eat/index

Life in Oklahoma City

Looking for a city that stimulates your mind and enriches your college experience? Check out the sights and sounds of one of America's most dynamic Southwestern cities, Oklahoma City! Located in the heart of [Oklahoma City](#), the Oklahoma City University campus is within easy driving distance to a wide range of cultural, educational, civic, religious, entertainment, sports, shopping, and dining options.

Oklahoma City's hip, spirited environment blends with its deep western heritage to create a place where culture and commerce thrive. With renowned festivals, national sporting events, treasure-filled museums and a variety of districts highlighting arts and entertainment, the possibilities for adventure and fun in Oklahoma City are endless.

Quick Facts about Oklahoma City:

- Oklahoma City is the capital city of the state of Oklahoma with a metro area population of 1.3 million - the third largest city in the continental U.S. based on geographic size
- Oklahoma City was settled by the historic Land Run of April 22, 1889. The city was founded and became home to 10,000 people in a single day.

- Oklahoma City University is located in the Uptown 23rd district of Oklahoma City – the home to one of the latest neighborhood revitalization projects in OKC. You'll find great locally-owned restaurants and fun boutiques all within walking distance. Uptown 23rd is home to the historic Gold Dome building, and borders Oklahoma City's Asian District.
- Oklahoma City University is less than a five minute walk from OKC's Asian District, home to many Asian restaurants as well as one of the largest Asian grocery stores in the region.
- A short drive from the university will bring you to the Plaza District, Paseo Arts District, Midtown, Classen Curve, and Bricktown.
- A short distance from campus, you can find Vietnamese, Chinese, Indian, Middle Eastern, Korean, Colombian, and a variety of other ethnic restaurants.
- The Oklahoma River is an official U.S. Olympic & Paralympic Training site for rowing and canoe/kayak.
- The Paseo District (a few blocks from campus) is home to 20 art galleries and more than 75 artists.
- The Civic Center Music Hall hosts 600 world-class shows each year.
- OKC is home to a variety of museums including art, natural history, osteology, and the National Cowboy & Western Heritage Museum.
- Oklahoma City is home to the NBA's Oklahoma City Thunder, a triple-A affiliate baseball team the Oklahoma City Dodgers, and the Oklahoma City Energy FC soccer team.
- Within an hour's drive of Oklahoma City, you will find more than 50 lakes, dozens of miles of trails, and 33 golf courses.
- Oklahoma City has one of the lowest cost of living in the country – an average apartment cost less than \$600/month.
- Oklahoma City University is only 10 miles from Will Rogers World Airport which offers 75 daily departures and 22 nonstop connections.
- Places Rated Almanac cites Oklahoma City as one of the "Best Places to Live in North America"
- A mild climate with four distinct seasons and more than 3,000 hours of sunshine a year.
- Oklahoma City is home to the NBA basketball team the Oklahoma City Thunder.
- Oklahoma City has one of the lowest cost of living in the United States.
- #3 on *Business Week's* "Forty Strongest U.S. Metro Economies" list.
- #1 on *Forbes* magazine's list of "Most Affordable U.S. Cities" based on low cost of living and low unemployment rate.

For more information about Oklahoma City, please visit the Oklahoma City Convention and Visitor's Bureau website: <http://www.visitokc.com/>

Climate

Oklahoma City's climate is mild, with four distinct seasons and an average temperature of 60F/15C. With more than 3,000 hours of sunshine per year, outdoor recreation and activities are plentiful in Oklahoma City.

- On average, the warmest month is July – temperatures average in around 92F

- The average coolest month is January – temperatures average around 26F

Prepare for all types of weather! We have sunshine, rain, hot, cold, and even occasional snow!

Public Transportation

Many students find that it is most convenient to purchase a used car upon arrival at school. Oklahoma City is a large city and public transportation options are limited as there is no Metro or Subway system.

Oklahoma City has a well-organized bus system operated by EMBARK. Information on riding the bus and bus routes can be found on their website: <http://embarkok.com/>

Taxis are available, especially from places like the airport or bus station. If students need to take a taxi from someplace other than the airport, most likely they will need to call for cab service. Yellow Cab of Oklahoma City can be reached at (405)232-6161.

What to Eat

Oklahoma City is a diverse community full of restaurants and grocery stores catering to people with all sorts of food preferences, religious restrictions, and budgets. Oklahoma City University is located within a five minute walk of one of the largest Asian Districts in the Midwest. There you can find a very large Asian grocery store and many Asian inspired restaurants. The Asian District website details some of the restaurants students will find very close to campus: <http://www.okcasiandistrict.com/index.php>

For students who prefer to shop for organic and all natural foods, Oklahoma City has a Whole Foods Market. A variety of grocery stores (with a variety of prices) can also be found: Wal-Mart, Crest Mart, and Buy For Less are all located near campus.

Oklahoma City also has a variety of Halal restaurants and markets:

<http://www.zabihah.com/c/Oklahoma-City+25>

Oklahoma City University has several dining options for students on-campus. From the Caf to Alvin's Café, we have options for everyone. For information about food options on campus:

<https://ocudining.sodexomyway.com/?>

Pre-Departure Checklist

- ✓ If you've been approved for your visa, let us know! We can help you prepare for your arrival.
- ✓ As soon as a student's visa is approved, the student should apply for on-campus housing if the student intends to live in the Residence Halls (dorms) or University Apartments.
- ✓ As a general rule, orientation takes place the week before school starts. The international student orientation session is normally the Friday before school starts. Students should make arrangements to arrive on campus no later than the Thursday before school begins so that they can attend the international student orientation session and enroll for classes before school begins the following week.
- ✓ Students should bring enough money with them to cover the first few weeks of travel and living expenses. Traveler's checks or cash in US dollars is strongly recommended as foreign credit cards usually but do not always work in the US.
- ✓ Students should make photocopies of important documents, such as passports, visas, I-20s, medical records, etc. They should bring an extra copy with them, and they should leave a copy at home with their parents in case anything happens to the original documents.
- ✓ Students should inform OCU of their travel arrangements and complete the "Airport Pickup Request Form" if they would like to be picked up upon their arrival. Airport pickup information is available on our website:
<http://www.okcu.edu/admissions/international/arrivalprocedures/index#pickup>
- ✓ Students should carry with them something with the Oklahoma City University address and phone number, as well as the name, address, and phone number of their accommodations.
- ✓ If a student will be arriving late at night (after 11:00 pm) it is recommended that the student arrange a hotel room. A list of hotels that give discounts to OCU students can be found on our website: <http://www.okcu.edu/campus/visitors/lodging/index>
- ✓ Students should clearly label their luggage inside and out with their name, address in Oklahoma City, and Oklahoma City University. Students should also check with the airlines about baggage fees and limitations.
- ✓ Students should be reminded to carry their I-20 and passports with them NOT to pack them in their luggage.

Arriving in Oklahoma City

The closest airport to Oklahoma City University is the Oklahoma City Airport, called Will Rogers World Airport (OKC). Most international flights do not fly directly to Oklahoma City – most students will have to connect through Houston, Chicago, LA, San Francisco, or another US city prior to arrival in Oklahoma City. For information on arrival in the United States, Passport Control, and US Customs, please visit the US Customs and Border Patrol (CBP) website: <http://www.cbp.gov/travel/international-visitors/study-exchange/exchange-arrivals>

Airport Pickup Service

The International Admissions office will conduct airport pickups the week before school. Students who would like to be picked up at the airport by a member of the OCU International Admissions staff should

complete the Airport Pickup Request form (can be found on our website:
<http://www.okcu.edu/admissions/international/arrivalprocedures/index#pickup>).

Airport pickup requests must be received no less than one week prior to a student's arrival in Oklahoma City. Upon receipt, we will email the student to let them know that the request has been received. The student will receive a second email in the week prior to their arrival with confirmation that one of our advisors will meet them at the airport. Students who will be arriving after hours or on a date outside of our normal pickup schedule may still request airport pickup. These requests will be considered on a case by case basis and will be accommodated when possible.

Students also have the option to take the Airport Express Shuttle. The charge is normally \$22 USD (must be paid by cash or credit card to the driver). Students should be sure to carry the address and phone number of where they will be staying (the dorms, a hotel, etc.). The shuttle is a blue van with yellow lettering that can be found in the shuttle pickup lane outside the baggage claim.

Checking in to Campus Housing

The official move in time is between 8:00 am and 5:00 pm. It is VERY important that students make arrangements to arrive on campus in time. Special move in requests will be considered on a case by case basis and will be accommodated when possible. No move ins will be scheduled between 11:00 pm and 8:00 am, so students arriving after 11:00 pm should arrange a hotel room for their first night.

To make a special move in request, please contact the IA staff (ia@okcu.edu) or residencelife@okcu.edu.

Students who arrive in January for spring semester should take note that the University is closed each year for the Christmas Holiday usually until the week before school starts. Please refer to the University academic calendar for specific campus holiday closure dates: <http://www2.okcu.edu/calendar/>

Area Hotel Accommodations

Oklahoma City University does not have temporary housing available on campus. Students will need to make hotel accommodations if:

- They plan to make living arrangements after arrival in Oklahoma City
- They are not yet able to move in to university housing because of a late or weekend arrival

There are a number of hotels near campus that offer discounts to Oklahoma City University Students. To view information on these hotels, please see our website:
<http://www.okcu.edu/campus/visitors/lodging/index>

Students should let the clerk know at the time of check in that they are an Oklahoma City University student to receive a discount. Many of these hotels also offer shuttle services that will be able to bring students to campus at no charge. Students should check with the hotel in advance to find out if a shuttle is available.

What to Bring

Immunization Records

The state of Oklahoma requires proof of certain immunizations from all students. All students must show immunization records upon arrival for **Hepatitis B** and **MMR (Measles, Mumps, and Rubella)**. Additionally, all freshman living in the dorms are required by Oklahoma state law to provide documentation that they have received vaccination against **Meningococcal disease** or to sign a waiver. Students should bring a copy of the immunization record to the Campus Health Clinic. Students who do not have one or both of the required vaccinations can get them at the Campus Health Clinic for a fee. For more information, see our website: <http://www.okcu.edu/students/health/immunizations/index>

Official Academic Records

Official or certified copies of all admission documents are required at the time a student arrives on campus to enroll. We must have official or certified copies of all academic records (transcripts) plus certified translations, as well as an original financial statement (photocopies cannot be accepted), and official test scores received directly from ETS or Cambridge. OCU absolutely will not accept any “student copies” of TOEFL or IELTS exam results, nor can we accept photocopies of exam results. Only official copies received directly from ETS or Cambridge will be accepted.

Appropriate Clothing

Students should bring appropriate clothing for four distinct seasons. In the summer, it can be quite hot in Oklahoma, and students will want light-weight clothing. In the winter, a warm coat is often necessary. Many students may want a light jacket for spring and fall weather when temperatures can be cooler, but often are not cold enough for a heavy coat. Clothing can be purchased at many locations around Oklahoma City, so students shouldn't worry if they forget something. There are options at all price ranges.

Housing needs

Students may want to bring items like pillows, blankets, or towels. These things can be heavy and hard to pack, so students should know that these items can easily be purchased upon arrival at stores like Wal-Mart or Target for fairly inexpensive prices.

For students who will live on campus in University Housing, here are some suggestions:

http://www.okcu.edu/campus/residencelife/what_to_bring/index

Cash or Traveler's Checks in U.S. Dollars

Students should carry with them enough cash or Traveler's Checks in USD for at least two weeks' worth of expenses. International credit cards usually work in the United States, but from time to time, they do not, so we strongly recommend that students carry some cash with them just in case. Students can open a bank account immediately after arriving on campus (there are several banks nearby) and money can be wire transferred to their bank account from their home country for future expenses. Money can

also be directly transferred to a student’s BlueLink account (Bursar) for tuition and other on-campus expenses.

Many students can use ATM machines to withdraw money from bank accounts in their home country, but do not assume that all bank cards will work. Most do, but from time to time they do not, so for this reason we recommend that students carry cash or traveler’s checks as a back-up.

What to Expect When You Arrive

Students on an F1 student visa are allowed to enter the United States no more than 30 days prior to the start date of classes. Once you arrive in Oklahoma City and have settled in (and gotten a little sleep!) your first step will be to come to the International Admissions office to complete the enrollment process. The International Admissions Office is located in the Ann Lacy Visitors and Admissions Center. Call 405-208-5358 for directions.

You should bring the following documents with you:

- ✓ Passport (with visa)
- ✓ Stamped I-20
- ✓ Passports and I-20s of all dependents accompanying you to the United States
- ✓ Any original documents that were not submitted at the time of the application including:
 - Original transcripts: **We must have original transcripts sent directly from your previous school (unless additional copies are not provided). We cannot accept “issued to student” transcripts.** Please contact all previous institutions to request original transcripts be sent to OCU.
 - Original diplomas (certified copies will be taken – the original will be returned)
 - Original financial statements
 - The application fee if it has not already been paid
 - Verify that OCU has received your original TOEFL or IELTS score report. **We cannot accept “issued to student” score reports.** If your original TOEFL or IELTS has not already been submitted, please contact ETS (for TOEFL scores) www.ets.org to request an original score report, or Cambridge (for IELTS) http://www.ielts.org/test_takers_information.aspx . OCU’s institutional code is 6543.

After completing your enrollment in the International Admissions office, you will be an active Oklahoma City University student! You will be given a list of instructions, a map of campus, and information on orientation activities.

Enrolling for Classes

Your next step will be to make an appointment to see your academic advisor to enroll for classes. You will be given the contact information for your academic advisor in the International Admissions office. Below is a list of most advisors:

Program	Advisor	Email	Phone	Location
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Graduate Business (MBA and MSA)	Cindy Treadway	ctreadway@okcu.edu	405-208-5154	MS 106
TESOL	Dr. Robert Griffin and Dr. Ally Zhou	Rgriffin@okcu.edu azhou@okcu.edu	405-208-5941 405-208-5668	WC 263C WC 264
Music	Kari Barber	kbarber@okcu.edu	405-208-5980	BC A313
Undergraduate Arts and Sciences	Denise Binkley	dbinkley@okcu.edu	405-208-5931	WC 105
Undergraduate Business (all)	Jim DePuy and Lynette Martin	jdepuy@okcu.edu lmartin@okcu.edu	405-208-5269 405-208-4913	MS 106
MSCS	Lynette Martin	lmartin@okcu.edu	405-208-4913	MS 106

Your academic advisor will work with you to select your classes after you arrive on campus. There is generally no reason to enroll prior to your arrival on campus.

Student Accounts

After enrolling for your classes, your next step will be to visit the student accounts office to get your Student ID card (Star Access Card) and to make payment arrangements. Students must make arrangements to pay their tuition and fees prior to the end of the first week of classes. Students may pay their tuition charges in full at that time or they may choose to set up a payment plan. Students will be charged a deferred payment fee and small interest charge for deferred or late payments.

All students will receive a Student ID Number at the time of admission (also called the “B Number”). Students should also receive an email with their BlueLink Log-In and Password soon after they are admitted. With the B Number and the BlueLink log-in, students will be able to log in to their student account and to pay money to be used for expenses such as tuition, fees, health insurance, on-campus housing, and meal plans. This is the recommended method of payment for students who would like to make a deposit (tuition deposit or housing deposit) or who would like to transfer money to pay their student expenses prior to leaving their home country.

We do not recommend that students transfer money to this account with the intention of withdrawing it once they arrive in the U.S. The student account is not a bank account. It is the account that the University uses to bill the students for University-related expenses. Students should open a bank account after arrival in Oklahoma City for other expenses. Cash and traveler’s checks are recommended for students to use prior to opening a bank account

Student Health

Students must submit health records to the Student Health Clinic no more than 2 months after school starts. Please refer to the section above (What to Bring: Immunization Records) for the exact documents you should bring with you.

Glacier

All international students must create a Glacier account and fill out all of the appropriate information. Glacier is used to assist international students with tax filing. Every year in the United States, everyone

must file a tax return between February and April. International students are included. Glacier helps international students to file their tax return. Glacier is particularly important if you will be receiving scholarship as your scholarship will not be posted until Glacier is completed. All new students will be registered for a Glacier appointment when they arrive on campus.

International Student Orientation Session

For the fall 2016 semester, the International Student Orientation Session will take place on the Friday before school starts (August 29) from 12:00 pm – 2:00 pm. At this session, students will get information about different activities on campus, important immigration basics, information on health insurance, and Glacier (taxes).

In addition to the International Student Orientation Session, there will be other orientation activities throughout the week of August 16-21. For more information, see our website:

<http://www.okcu.edu/events/homepage/august-18-stars-week-new-student-orientation>

Student Resources

Student Health Clinic

Primary healthcare services are offered at a very low cost to students at the Campus Health Clinic located on campus. The Campus Health Clinic offers a variety of services such as: Assessment and treatment of illness or injury, prescriptions writing, vaccine administration, TB testing, and more. Except in the case of a health emergency, it is highly recommended that students visit the Campus Health Clinic first before visiting an off-campus health facility or the hospital. This can save students hundreds or even thousands of dollars!

The Campus Health Clinic also oversees the Student Health Insurance Plan for international students and provides assistance to students who have questions about what their health insurance covers. They can refer students to the appropriate health care facilities for more advanced care when necessary and can also provide guidance about billing and other issues that can arise. For more information about the Student Health Clinic, services offered, immunization records that are required, or student health insurance questions, see our website: <http://www.okcu.edu/students/health/index>

Learning Enhancement Center (LEC)

OCU offers many resources to help our students to be successful. One of these resources is the Learning Enhancement Center (LEC). Services offered include personal tutoring, paper critiques, assistance improving grammar and writing skills, assistance improving research skills, conversation groups for improvement of English language skills, access to computers and internet for paper writing and research, and more. The LEC is open 8:00 am – 9:00 pm Monday through Thursday and 9:00 am – 5:00 pm on Fridays. Students only need to make an appointment for one-on-one tutoring in any subject. For more information on the LEC, see our website: <http://www.okcu.edu/students/tutoring/index>

Multicultural Student Affairs

Oklahoma City University is dedicated to creating a campus environment that embraces diversity. We have more than 60 student-led organizations, including leadership scholars, multicultural organizations, and sororities and fraternities. International students can participate in a multitude of activities such as Mr. and Miss International OCU, International Food Fair, and FACES – a multicultural student talent show. For a list of OCU Student Organizations, see our website: Get involved on campus and join a student organization: <http://www.okcu.edu/students/organizations/index>

Career Services

The Career Services Office offers a variety of resources to assist students with their search for the perfect career. Resources include individual career counseling, resume writing, interviewing techniques, job search strategies, career fairs, and more. Specifically for international students, the Career Services Office offers access to an online International Student virtual job fair. For more information about OCU's Career Services Office, see our website: <http://www.okcu.edu/students/career-services/index>

Safety

Safety of our students is a top concern. Oklahoma City University employs its own Police Department dedicated to providing our campus community with emergency and non-emergency services in a timely and efficient manner. Additionally, our 24-hour police force is extremely proactive in identifying and eliminating potential crimes and safety concerns. OCU's Campus Security: <http://www.okcu.edu/campus/police/index>

Religious Life

Oklahoma City University is affiliated with the United Methodist Church; however we welcome and embrace students from all cultural and religious backgrounds. The university provides a variety of ways for students to pursue their own religious interests. For more information, please visit our website: <http://www.okcu.edu/campus/religious-life/index>

Post Office

Oklahoma City University has a fully operational post office located on campus.

Health Insurance

Oklahoma City University has a Student Health Insurance Policy (SHIP) through United Healthcare. The policy offers up to \$100,000 for each covered injury or illness. Students on the SHIP pay a \$500 deductible per policy year, then SHIP will cover 80% of a covered injury or illness. For more information about the University Student Health Insurance Policy, click here: <https://studentcenter.uhcsr.com/>

The University SHIP Health Insurance is mandatory for all international students.

Students will automatically be enrolled in the University SHIP. It is billed automatically to the student's account along with tuition and other fees. The cost is \$1459 per year.

ELS Language Center at Oklahoma City University

ELS Oklahoma City is located on the Oklahoma City University campus and offers many study options to students. The location offers a safe community with one of the lowest costs of living in the United States. Affordable apartments and homestays are available.

OCU offers conditional admission to ELS students and accepts ELS level 112 in place of the TOEFL or IELTS. Students may apply for conditional admission to OCU with no TOEFL or IELTS if they plan to attend ELS.

Oklahoma City University has a wonderful relationship with our ELS center, and we work very closely together to be sure that the ELS students have a good experience on OCU's campus. ELS students can use many of the OCU facilities, including the dorms and on-campus apartments. This allows students the opportunity to adjust to the campus environment before they begin their degree program. Additionally, ELS students are invited to participate in many OCU events.

OCU offers concurrent enrollment to ELS students in level 110, 111, or 112. Students in level 110 are allowed to enroll in one class at OCU, students in 111 may enroll in 2 classes, and students in 112 may enroll in 3 classes. Additionally, OCU offers the added benefit that ELS students in level 110, 111, or 112 and who are enrolling in undergraduate classes may enroll in up to 9 credit hours of OCU classes free of charge. If the student enrolls at OCU after completing level 112, these classes will be counted toward their program and the student will not be charged for them. If the student wishes to transfer to another university, they may transfer the credits with them, however they would be required to pay for the classes at that time.

For more information about the Oklahoma City University ELS Language Center, please visit their website: www.els.edu/oklahomacity.