



Mentoring Agreement

To get the most out of your mentoring experience, we strongly recommend that you talk about the expectations and goals both the mentee and mentor have for the mentoring relationship.

Agree on Expectations: How will the relationship work?

1. Meeting together: What works best? (remember, you want to have at least one meaningful meeting or conversations each month)

Let's pick the best ways for us to meet:

- In Person
- Skype/Facetime/Google Hangout
- Phone
- Email
- Other: _____

2. In general, how often would we like to meet/interact?

- once per week
- every other week
- once a month
- Other: _____

3. If an email/voice mail is received, we will get back to our partner within:

- 24 hours
- 1-2 days
- 3 days
- Other: _____

3. Identify dates that you and your mentor are not available (i.e. vacation, exams, business trips, etc.).

5. If we can't make an expected meeting/interaction, how will we get in touch?