

# StuPro Internship Funding Rubric

Position Requested: \_\_\_\_\_

A total of 23 points are available

Points: 1 points possible	<b>Form</b> Is the form and contact information complete and correct? (1)
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Points: 6 points possible	<p><b>Mentor (general)</b></p> <p><b>Has one mentor with *appropriate experience been assigned to the position? (3)</b> (0=none; 1=minimal; 2= moderate; 3= experienced) <i>*Appropriate mentor being defined as the person who will directly manage both the projects, output and personnel connected with the position and holds appropriate credentials or a supervisory level position within the department.</i></p> <p><b>Does the Mentor listed have experience mentoring and supervising students? (3)</b> (0=none; 1=minimal; 2= moderate; 3= experienced)</p>
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Points: 3 points possible	<p><b>Does the proposal support the likelihood of a year-long project or activities that span an academic year?</b> (1=short term; 2= 1 semester; 3= full year long project)</p>
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Points: 3 possible	<p><b>Does the internship position differentiate between a student employee position and an internship level position?</b> 0= no difference; 1= little difference; 2 = moderate difference; 3= clear and strongly defined difference</p>
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Points: (choose one)  3 points possible	<p><b>Position’s Function and Responsibilities (3)</b> Detailed, provides clear description outlining specific projects, how the student will be interacting with professionals, opportunities for growth, skills enhancement, and leadership</p>	<p><b>Position’s Function and Responsibilities (2)</b> Moderate, provides a basic description outlining duties or projects and how the student will be interacting with professionals</p>	<p><b>Position’s Function and Responsibilities (1)</b> Very Basic, provides little to no text describing the position (1 – 2 sentences)</p>
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Points: (choose one)  3 points possible	<p><b>Student Learning Outcomes, Clear (3)</b> Has selected three+ strong, relevant and measurable outcomes</p>	<p><b>Student Learning Outcomes, Somewhat (2)</b> Has selected two relevant and measurable outcomes</p>	<p><b>Student Learning Outcomes, Minimal (1)</b> Has selected at least one relevant and measurable outcome</p>
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Points: 3 points possible	<p><b>Is there clear mentor support and assessment measures defined for the position? Are they manageable and sufficient?</b> 0= No clear assessment and departmental support has been specified; 1= Minimal measures for assessment and feedback have been outlined; 2= Adequate assessment measures have been outlined and are reasonable in regards to the limited interactions of a 5/10 hour per/week position; 3= clear and defined measures of support and assessment have been outlined and are appropriate for the duties and responsibilities</p>
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Points:

*1 points possible*

**Are the levels of responsibility appropriate for a student? (1)**

0= No, this position clearly displaces a position that should be awarded to a full-time staff member; 1= The position and job functions are manageable and introduce appropriate challenges for growth within an educational environment.